

**VIJAYA COLLEGE, MULKI-574154**  
**(Affiliated to Mangalore University)**  
**Re-Accredited with B<sup>++</sup> Grade (CGPA 2.90) by NAAC**  
**Internal Quality Assurance Cell**

6.6.2018

**Meeting Notice**

A meeting of the members is arranged in the NAAC Room on 8.6.2018 at 10.30am to transact the following agenda:

1. Action taken on the resolutions of last IQAC meeting
2. Regarding 2018-19 Annual Plan:
  - i) Preparing Academic Calendar and Semester wise Teaching Plan
  - ii) Formation of Students' Association to conduct Student support activities
  - iii) Conducting Leadership/Soft skill/ Self Defence/Drama/Yakshagana Training programmes
  - iv) Arranging Career guidance programmes and Placement
  - v) Conucting Moral and Spiritul Camp and Swachh Bharath programmes
  - vi) Organising Inter collegiate competitions
  - vii) Renovation of Infrastructural facilities
  - viii) Providing financial support and midday meals to the deserving students

3. Any other matter:

Members:

1. Mr Suhas Hegde, Chairman, Governing Council
2. Dr. K.Narayana Poojary, Chairperson
3. Dr Shailaja, IQAC Co-ordinator
4. Mr V.A.Kulkarni, HOD of English
5. Mr H.G.Nagaraj Nayak, HOD of Commerce
6. Dr Vijaya Kumari, HOD of Mathematics
7. Mr Venkatesh Bhat, HOD of Physics
8. Mr B.E.Sampath Kumar, HOD of History
9. Mr Channa Poojary, HOD of Economics
10. Dr Shreemani, HOD of Sociology
11. Mr Ramachandra Udupa, Office Supdt.
12. Mrs Archana Rao, Librarian
13. Mr Satyendra Shenoy, Local Society Nominee
14. Ms Aajna Soham, Student Nominee
15. Mrs Sumalatha N.Suvarna, Alumni Nominee
16. Mr Aravinda Punja, Employer Nominee
17. Mr Harikrishna Punaroor, Industrialist Nominee
18. Mr V.Ramesh P.Kamath, Stake Holder Nominee

**Co-ordinator, IQAC**

**Principal**

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**Internal Quality Assurance Cell**  
**Proceedings of the IQAC Meeting**

Date: 8th June 2018  
Venue: NAAC Room

Time: 10.30am

**Members present:**

1. Mr Suhas Hegde, Chairman, Governing Council
2. Dr. K.Narayana Poojary, Chairperson
3. Dr Shailaja, IQAC Co-ordinator
4. Mr V.A.Kulkarni, HOD of English
5. Mr H.G.Nagaraj Nayak, HOD of Commerce
6. Dr Vijaya Kumari, HOD of Mathematics
7. Mr Venkatesh Bhat, HOD of Physics
8. Mr B.E.Sampath Kumar, HOD of History
9. Mr Channa Poojary, HOD of Economics
10. Dr Shreemani, HOD of Sociology
11. Mr Ramachandra Udupa, Office Supdt.
12. Mrs Archana Rao, Librarian
13. Mr Satyendra Shenoy, Local Society Nominee
14. Ms Aajna Soham, Student Nominee
15. Mrs Sumalatha N.Suvarna, Alumni Nominee
16. Mr Aravinda Punja, Employer Nominee
17. Mr Harikrishna Punaroor, Industrialist Nominee
18. Mr V.Ramesh P.Kamath, Stake Holder Nominee

Sl. No	Agenda	Resolutions
1.	Action taken on the resolutions of the last IQAC meeting	Adopted the resolutions of last IQAC meeting
2.	Regarding 2018-19 Annual Plan	
	i) Preparing Academic Calendar and Semester wise Teaching Plan	Resolved to prepare Academic Calendar and Semester wise Teaching Plan by the respective teachers.
	ii) Formation of Student Association to conduct Student support activities	Resolved to form Seven different Associations and organise various activities for the overall progress of students.

iii) Conducting Leadership/Soft skill/ Self Defence/Drama/Yakshagana Training	Resolved to organise the programmes without affecting regular working of the College.
iv) Arranging Career guidance programmes and Placement	Resolved to arrange Career guidance programmes and Placement activities.
v) Conucting Moral and Spiritul Camp and Swachh Bharath programmes	Resolved to conduct Moral and Spiritul Camp and Swachh Bharath programmes
vi) Organising Inter collegiate competitions	Resolved to organise Inter collegiate competitions
vii) Renovation of Infrastructural facilities	Resolved to renovate the classrooms and construct the roof-top to the Science Block.
viii) Providing financial support and midday meals to the deserving students	Resolved to identify the economically weak meritorious students and provide them financial support and free midday meals.

**Co-ordinator, IQAC**

**Principal**

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**Action Taken**

<b>Sl. No</b>	<b>Resolution</b>	<b>Action taken</b>
1	Preparation of Academic Calendar and Semester wise Teaching Plan	Academic Calendar is prepared and Semester wise Teaching Plan is prepared by the respective teachers.
2	Formation of Students' Association to conduct Student support activities	Seven different Associations are formed and various activities are organised for the overall progress of students.
3	Conducting Leadership/Soft skill/ Self Defence/ Drama/Yakshagana Training	All planned programmes are conducted.
4	Arranging Career guidance programmes and Placement	Career guidance programmes and Placement activities are carried out.
5	Conucting Moral and Spiritul Camp and Swachh Bharath programmes	Moral and Spiritul Camp and Swachh Bharath programmes are conducted.
6	Organising Inter collegiate competitions	Inter collegiate Kabaddi Tournament and Quiz competitions are conducted.
7	Renovation of Infrastructural facilities	Classrooms are renovated and roof-top of the Science Block is constructed.
8	Providing financial support and free midday meals to the deserving students	Economically weak meritorious students are identified and provided them financial support and free midday meals.

**Co-ordinator, IQAC**

**Principal**

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**Internal Quality Assurance Cell**  
**Meeting Notice**

**26.7.2018**

A meeting of the members is arranged in the NAAC Room on 28.7.2018 at 11.30am to transact the following agenda:

1. Re-constitution of IQAC
2. Preparation of AQAR
3. Conducting Internal tests and Practical Exams
4. Any other matter

Members:

1. Dr. K.Narayana Poojary, Chairperson
2. Dr Shailaja, IQAC Co-ordinator
3. Dr Vijaya Kumari, HOD of Mathematics
4. Mr Jayaram B, HOD of Sanskrit
5. Mr Venkatesh Bhat, HOD of Physics
6. Mr B.E.Sampath Kumar, HOD of History
7. Mr Channa Poojary, HOD of Economics
8. Dr Shreemani, HOD of Sociology
9. Mr Siddaramanna K.L, PED.
10. Mr R.A.Thammaiah Shetty, HOD of Chemistry
11. Dr. Deepika, HOD of Hindi
12. Mrs Sharmila Rajesh, Dept. of Commerce

**Co-ordinator, IQAC**

**Principal**

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**Internal Quality Assurance Cell**

**Proceedings of the IQAC Meeting**

Date: 28th July 2018  
Venue: NAAC Room

Time: 11.30am

**Members present:**

1. Dr. K.Narayana Poojary, Chairperson
2. Dr Shailaja, IQAC Co-ordinator
3. Dr Vijaya Kumari, HOD of Mathematics
4. Mr Jayaram B, HOD of Sanskrit
5. Mr Venkatesh Bhat, HOD of Physics
6. Mr B.E.Sampath Kumar, HOD of History
7. Mr Channa Poojary, HOD of Economics
8. Dr Shreemani, HOD of Sociology
9. Mr Siddaramanna K.L, PED.
10. Mr R.A.Thammaiah Shetty, HOD of Chemistry
11. Dr. Deepika, HOD of Hindi
12. Mrs Sharmila Rajesh, Dept. of Commerce

<b>Sl. No.</b>	<b>Agenda</b>	<b>Resolution</b>
1	Re-constitution of IQAC	It is resolved to include Mr Jayaram B, HOD of Sanskrit, Mrs Sharmila Rajesh, Dept. of Commerce and Dr Deepika, HOD of Hindi as members. It is also resolved to take Dr Vaman Baliga, HOD of Commerce as a member in place of Mr. H.G.Nagaraj Nayak, HOD of Commerce who is transferred to Sri J.C.B.M College Sringeri on 31.7.2018.
2	Preparation of AQAR	Resolved to assign the responsibility of preparing the AQAR to the different NAAC criterion heads.
3	Conducting Internal tests and Parent-Teacher Meeting	Resolved to conduct – I Internal test from 8.8.2018 onwards II Internal test 9.10.2018 onwards Parent-Teacher Meeting on 17.10.2018

**Co-ordinator, IQAC**

**Principal**

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**Internal Quality Assurance Cell**

**Action Taken**

<b>Sl. No</b>	<b>Resolution</b>	<b>Action taken</b>
1	Re-constitution of IQAC	Mr Jayaram B, HOD of Sanskrit, Mrs Sharmila Rajesh, Dept. of Commerce and Dr Deepika, HOD of Hindi are included as members of IQAC. Dr Vaman Baliga, HOD of Commerce was taken as a member in place of Mr. H.G.Nagaraj Nayak, HOD of Commerce who is transferred to Sri J.C.B.M College, Sringeri on 31.7.2018.
2	Preparation of AQAR	AQAR for the year 2018-19 is prepared by different NAAC criterion heads.
3	Conducting Internal tests and Parent-Teacher Meeting	Internal tests and Parent-Teacher meeting were held on the following dates- I Internal test - From 8.8.2018 onwards II Internal test - From 9.10.2018 onwards Parent-Teacher Meeting – 17.10.2018

**Co-ordinator, IQAC**

**Principal**

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**Internal Quality Assurance Cell**

13.12.2018

**Meeting Notice**

A meeting of the members is arranged in the NAAC Room on 15.12.2018 at 11.30am to transact the following agenda:

1. Co-curricular activities
2. Conducting Internal tests
3. Annual day celebrations
4. Any other matter

**Members:**

1. Dr. K.Narayana Poojary, Chairperson
3. Dr Shailaja, IQAC Co-ordinator
4. Mr V.A.Kulkarni, HOD of English
5. Dr Vaman Baliga, HOD of Commerce
6. Dr Vijaya Kumari, HOD of Mathematics
7. Mr Jayarama B, HOD of Sanskrit
8. Mr Venkatesh Bhat, HOD of Physics
9. Mr B.E.Sampath Kumar, HOD of History
10. Mr Channa Poojary, HOD of Economics
11. Dr Shreemani, HOD of Sociology
12. Mr R.A.Thammaiah Shetty, HOD of Chemistry.
13. Mrs Sharmila Rajesh, Dept. of Commerce
14. Mrs Jyothi Shankar Salian, HOD of Computer Science

**Co-ordinator, IQAC**

**Principal**



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**Proceedings of the IQAC Meeting**

Date: 15th December 2018  
Venue: NAAC Room

Time: 2.30pm

**Members present:**

1. Dr. K.Narayana Poojary, Chairperson
3. Dr Shailaja, IQAC Co-ordinator
4. Mr V.A.Kulkarni, HOD of English
5. Dr Vaman Baliga, HOD of Commerce
6. Dr Vijaya Kumari, HOD of Mathematics
7. Mr Jayarama B, HOD of Sanskrit
8. Mr Venkatesh Bhat, HOD of Physics
9. Mr B.E.Sampath Kumar, HOD of History
10. Mr Channa Poojary, HOD of Economics
11. Dr Shreemani, HOD of Sociology
12. Mr R.A.Thammaiah Shetty HOD of Chemistry.
13. Mrs Sharmila Rajesh, Dept. of Commerce
14. Mrs Jyothi Shankar Salian, HOD of Computer Science

<b>Sl. No.</b>	<b>Agenda</b>	<b>Resolution</b>
1.	Competitions in connection with Annual day celebrations	Resolved conduct competitions in connection with Annual day celebrations from first week of January 2019.
2.	Conducting Internal tests	Resolved to conduct – I Internal test – From 2.2.2019 onwards II Internal test – From 1.3.2019 onwards
3.	Annual day celebrations	Resolved to conduct the Annual day celebrations from 15 <sup>th</sup> to 17 <sup>h</sup> February 2019

**Co-ordinator, IQAC**

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**Action Taken**

<b>Sl. No</b>	<b>Resolution</b>	<b>Action taken</b>
1.	Competitions in connection with Annual day celebrations	Various ompetitions in connection with Annual day celebrations are conducted from first week of January 2019.
2.	Conducting Internal tests	I Internal test was conducted from 2.2.2019 onwards. II Internal test was conducted from 1.3.2019 onwards.
3.	Annual day celebrations	Annual day celebrations were held from 15 <sup>th</sup> to 17 <sup>th</sup> February 2019.

**Co-ordinator, IQAC**

**Principal**

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13.4.2019

**Meeting Notice**

A meeting of the members is arranged in the NAAC Room on 16.4.2019 at 2.00pm to transact the following agenda:

1. Action taken on the resolutions of last IQAC meeting
2. Regarding Annual Plan:
  - i) Preparing Academic Calendar and Semester wise Teaching Plan
  - ii) Formation of Students' Forum to conduct Student support activities
  - iii) Conducting Leadership/Soft skill/Drama/Yakshagana Training programmes
  - iv) Arranging Career guidance programmes and Placement
  - v) Organising Inter collegiate competitions
  - vi) Providing financial support and midday meals to the deserving students
3. Any other matter:

**Members:**

1. Mr Suhas Hegde, Chairman, Governing Council
2. Dr. K.Narayana Poojary, Chairperson
3. Dr Shailaja, IQAC Co-ordinator
4. Mr V.A.Kulkarni, HOD of English
5. Dr Vaman Baliga, HOD of Commerce
6. Dr Vijaya Kumari, HOD of Mathematics
7. Mr Venkatesh Bhat, HOD of Physics
8. Mr B.E.Sampath Kumar, HOD of History
9. Mr Channa Poojary, HOD of Economics
10. Dr Shreemani, HOD of Sociology
11. Mr Ramachandra Udupa, Office Supdt.
12. Mrs Archana Rao, Librarian
13. Mr Satyendra Shenoy, Local Society Nominee
14. Ms Aajna Soham, Student Nominee
15. Mrs Sumalatha N.Suvarna, Alumni Nominee
16. Mr Aravinda Punja, Employer Nominee
17. Mr Harikrishna Punaroor, Industrialist Nominee
18. Mr V.Ramesh P.Kamath, Stake Holder Nominee

**Co-ordinator, IQAC**

**Principal**

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**Proceedings of the IQAC Meeting**

Date: 16<sup>th</sup> April 2019  
Venue: NAAC Room

Time: 2.00pm

**Members present:**

1. Mr Suhas Hegde, Chairman, Governing Council
2. Dr. K.Narayana Poojary, Chairperson
3. Dr Shailaja, IQAC Co-ordinator
4. Mr V.A.Kulkarni, HOD of English
5. Mr Vaman Baliga, HOD of Commerce
6. Dr Vijaya Kumari, HOD of Mathematics
7. Mr Venkatesh Bhat, HOD of Physics
8. Mr B.E.Sampath Kumar, HOD of History
9. Mr Channa Poojary, HOD of Economics
10. Dr Shreemani, HOD of Sociology
11. Mr Ramachandra Udupa, Office Supdt.
12. Mrs Archana Rao, Librarian
13. Mr Satyendra Shenoy, Local Society Nominee
14. Ms Aajna Soham, Student Nominee
15. Mrs Sumalatha N.Suvarna, Alumni Nominee
16. Mr Aravinda Punja, Employer Nominee
17. Mr Harikrishna Punaroor, Industrialist Nominee
18. Mr V.Ramesh P.Kamath, Stake Holder Nominee

Sl. No	Agenda	Resolutions
1.	Action taken on the resolutions of the last IQAC meeting	Adopted the resolutions of last IQAC meeting
2.	Regarding Annual Plan:	
	i) Preparing Academic Calendar and Semester wise Teaching Plan	Resolved to prepare Academic Calendar and Semester wise Teaching Plan by the respective teachers.
	ii) Formation of Students' Forum to conduct Student support activities	Resolved to form Seven different Forums and organise various activities for the progress of students.

iii) Conducting Leadership/Soft skill/ Self Defence/Drama/Yakshagana Training	Resolved to organise these programmes without affecting regular working of the College.
iv) Arranging Career guidance programmes and Placement	Resolved to arrange Career guidance programmes and Placement activities.
v) Organising Inter collegiate competitions	Resolved to organise Intercollegiate competitions.
vi) Providing financial support and midday meals to the deserving students	Resolved to identify the economically weak meritorious students and provide them financial support and free midday meals.

**Co-ordinator, IQAC**

**Principal**

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**Action Taken**

<b>Sl. No</b>	<b>Resolution</b>	<b>Action taken</b>
1	Preparation of Academic Calendar and Semester wise Teaching Plan	Academic Calendar is prepared and Semester wise Teaching Plan is prepared by the respective teachers.
2	Formation of Students' Forum to conduct Student support activities	Seven different Students' Forum are formed and various activities are organised for the overall progress of students.
3	Conducting Leadership/Soft skill/ Self Defence/Drama/Yakshagana Training	All planned programmes are conducted.
4	Arranging Career guidance programmes and Placement	Career guidance programmes and Placement activities are carried out.
5	Organising Inter collegiate competitions	Inter collegiate Quiz competition is conducted in association with Alumni Association.
6	Providing financial support and free midday meals to the deserving students	Economically weak meritorious students are identified and provided them financial support and free midday meals.

**Co-ordinator, IQAC**

**Principal**

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**Internal Quality Assurance Cell**

3.7.2019

**Meeting Notice**

A meeting of the members is arranged in the NAAC Room on 5.7.2019 at 2.00pm to transact the following agenda:

1. Preparation of AQAR
3. Conducting Internal tests
3. Parent-Teacher meeting
4. Any other matter

**Members:**

1. Dr. K.Narayana Poojary, Chairperson
3. Dr Shailaja, IQAC Co-ordinator
4. Dr Vaman Baliga, HOD of Commerce
5. Dr Vijaya Kumari, HOD of Mathematics
7. Mr. Jayaram B, HOD of Sanskrit
8. Mr Venkatesh Bhat, HOD of Physics
9. Mr B.E.Sampath Kumar, HOD of History
10. Mr Channa Poojary, HOD of Economics
11. Dr Shreemani, HOD of Sociology
12. Mrs Sharmila Rajesh, Dept. of Commerce
13. Mrs Jyothi Shankar Salian, HOD of Computer Science

**Co-ordinator, IQAC**

**Principal**

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**Internal Quality Assurance Cell**  
**Proceedings of the IQAC Meeting**

Date: 5th July 2019  
Venue: NAAC Room

Time: 2.30pm

**Members present:**

1. Dr. K.Narayana Poojary, Chairperson
3. Dr Shailaja, IQAC Co-ordinator
4. Dr Vaman Baliga, HOD of Commerce
5. Dr Vijaya Kumari, HOD of Mathematics
7. Mr. Jayaram B, HOD of Sanskrit
8. Mr Venkatesh Bhat, HOD of Physics
9. Mr B.E.Sampath Kumar, HOD of History
10. Mr Channa Poojary, HOD of Economics
11. Dr Shreemani, HOD of Sociology
12. Mrs Sharmila Rajesh, Dept. of Commerce
13. Mrs Jyothi Shankar Salian, HOD of Computer Science

<b>Sl. No.</b>	<b>Agenda</b>	<b>Resolution</b>
1	Preparation of AQAR	Resolved to assign the responsibility of preparing the AQAR to the different NAAC criterion heads.
2	Conducting Internal tests	Resolved to conduct – I Internal test – From 19.8.2019 to 23.8.2019 II Internal test – From 21.9.2019 to 27.9.2019
3	Parent-Teacher Meeting	Resolved to conduct the Parent-Teacher Meeting on 12.10.2019

**Co-ordinator, IQAC**

**Principal**



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**Action Taken**

<b>Sl. No.</b>	<b>Resolution</b>	<b>Action taken</b>
1	Preparation of AQAR	Responsibility of preparing the AQAR is assigned to the different NAAC criterion heads.
2	Conducting Internal tests	I Internal test is conducted from 19.8.2019 to 23.8.2019. II Internal test is conducted from 21.9.2019 to 27.9.2019
3	Parent-Teacher Meeting	Parent-Teacher Meeting was held on 12.10.2019

**Co-ordinator, IQAC**

**Principal**

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14.12.2019

**Meeting Notice**

A meeting of the members is arranged in the NAAC Room on 16.12.2019 at 2.30pm to transact the following agenda:

1. Co-curricular activities
2. Conducting Internal tests
3. Annual day celebrations
4. Any other matter

**Members:**

1. Dr. K.Narayana Poojary, Chairperson
2. Dr Shailaja, IQAC Co-ordinator
3. Dr Vaman Baliga, HOD of Commerce
4. Dr Vijaya Kumari, HOD of Mathematics
5. Mr. Jayaram B, HOD of Sanskrit
6. Mr Venkatesh Bhat, HOD of Physics
7. Mr B.E.Sampath Kumar, HOD of History
8. Mr Channa Poojary, HOD of Economics
9. Dr Shreemani, HOD of Sociology
10. Mr R.A.Thammaiah Shetty, HOD of Chemistry
11. Mrs Sharmila Rajesh, Dept. of Commerce
12. Mrs Jyothi Shankar Salian, HOD of Computer Science

**Co-ordinator, IQAC**

**Principal**

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**Internal Quality Assurance Cell**  
**Proceedings of the IQAC Meeting**

Date: 16th December 2019

Time: 3.00pm

Venue: NAAC Room

**Members present:**

1. Dr. K.Narayana Poojary, Chairperson
2. Dr Shailaja, IQAC Co-ordinator
3. Dr Vaman Baliga, HOD of Commerce
4. Dr Vijaya Kumari, HOD of Mathematics
5. Mr. Jayaram B, HOD of Sanskrit
6. Mr R.A.Thammaiah Shetty, HOD of Chemistry
7. Mr Siddaramanna, PED
8. Mr B.E.Sampath Kumar, HOD of History
9. Mr Channa Poojary, HOD of Economics
10. Dr Shreemani, HOD of Sociology
11. Mrs Jyothi Shankar Salian, HOD of Computer Science

<b>Sl. No.</b>	<b>Agenda</b>	<b>Resolution</b>
1.	Competitions in connection with Annual day celebrations	Resolved conduct competitions in connection with Annual day celebrations from first week of January 2020.
2.	Conducting Internal tests	Resolved to conduct – I Internal test – From 1.2.2020 to 8.2.2020 II Internal test – From 9.3.2020 to 13.3.2020
3.	Annual day celebrations	Resolved to conduct the Annual day celebrations from 28 <sup>th</sup> February to 1 <sup>st</sup> March 2020.

**Co-ordinator, IQAC**

**Principal**

**COLLEGE, MULKI-574154**  
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**Action Taken**

<b>Sl. No</b>	<b>Resolution</b>	<b>Action taken</b>
1.	Competitions in connection with Annual day celebrations	Various competitions in connection with Annual day celebrations are conducted from first week of January 2020.
2.	Conducting Internal tests	I Internal test was conducted from 1.2.2020 to 8.2.2020 II Internal test was conducted from 9.3.2020 to 13.3.2020
3.	Annual day celebrations	Annual day celebrations were held from 28 <sup>th</sup> February to 1 <sup>st</sup> March 2020.

**Co-ordinator, IQAC**

**Principal**