

# **Annual Quality Assurance Report (AQAR) of the IQAC**

*Submitted to*



**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
(NAAC)**

*By*

**VIJAYA COLLEGE  
MULKI 574 154**

**Academic Year: April 1, 2012 to March 31, 2013**

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution

VIJAYA COLLEGE

1.2 Address Line 1

KOTEKERI ROAD

Address Line 2

MULKI, MANGALORE TALUK,  
DAKSHINA KANNADA

City/Town

MULKI

State

KARNATAKA

Pin Code

574154

Institution e-mail address

vcmulki@yahoo.com

Contact Nos.

0824 2290531

Name of the Head of the Institution:

PROF. K.R.SHANKAR

Tel. No. with STD Code:

0824 2290831

Mobile:

9900920422

Name of the IQAC Co-ordinator:

PROF. NARAYANA

Mobile:

9535438783

IQAC e-mail address:

vcmulki@yahoo.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) OR

1.4 NAAC Executive Committee No. & Date:

EC/52/RAR/41 dated 28-03-2010

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

www.vijayacollegemulki.org

Web-link of the AQAR:

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For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	75.60	2004	2009
2	2 <sup>nd</sup> Cycle	B	2.70	2010	2015
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

30/08/2010

1.8 AQAR for the year (for example 2010-11)

2012- 2013

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2008-2009 submitted to NAAC on 13/10/2009
- ii. AQAR 2009-2010 submitted to NAAC on 29/07/2010
- iii. AQAR 2010-2011 submitted to NAAC on 19/11/2011
- iv. AQAR 2011-2012 submitted to NAAC on

1.10 Institutional Status

University

State  Central  Deemed  Private

Affiliated College                      Yes                      No

Constituent College                      Yes  No

Autonomous college of UGC                      Yes  No

Regulatory Agency approved Institution                      Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution    Co-education         Men     Women

                                  Urban                       Rural  Tribal

Financial Status                      Grant-in-aid     UGC 2(f)     UGC 12B

                                  Grant-in-aid + Self Financing     Totally Self-financing

1.11 Type of Faculty/Programme

Arts     Science     Commerce     Law

PEI (Phys Edu)                       Management                       TEI (Edu)

                                  Engineering     Health Science

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)   

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence                          UGC-CPE   

DST Star Scheme                                            UGC-CE

UGC-Special Assistance Programme	<input type="text" value="---"/>	DST-FIST	<input type="text" value="---"/>
UGC-Innovative PG programmes	<input type="text" value="---"/>	Any other ( <i>Specify</i> )	<input type="text" value="---"/>
UGC-COP Programmes	<input type="text" value="✓"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="10"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="3"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="2"/>
2.8 No. of other External Experts	<input type="text" value="----"/>
2.9 Total No. of members	<input type="text" value="23"/>
2.10 No. of IQAC meetings held	

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="4"/>	Faculty	<input type="text" value="4"/>	
Non-Teaching Staff	<input type="text" value="2"/>	Alumni	<input type="text" value="1"/>	Others	<input type="text" value="1"/>
Students					

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

(ii) Themes

- One day workshop in Sanskrit on Bhagavathgeethartha Chintanam held on 20<sup>th</sup> Dec 2013.

2.14 Significant Activities and contributions made by IQAC

- The IQAC Committee prepared the plan of action for the academic year 2012-13 and after the approval from the management; the committee was actively involved in implementing and monitoring the various planned activities. The committee has significantly contributed in implementing the following activities and programs.
- Launching the Golden Jubilee Auditorium project with estimated cost of Rs. 5 cores.
- Providing the Mini-Auditorium, the building, LCD Projector, Public Address System for conducting seminars, Power Point Presentations and ICT enabled learning.
- Introduction of new certificate courses.
- Continuing the mid day meal scheme, scholarships and fee concessions.
- Raising funds for mid-day meal scheme and Vidyanidhi fund from donors, parents, old students and faculty members. Total donations collected for the year 2012-13 Rs. 5,34,000.
- Introducing UGC Sponsored Hardware and Networking Course.
- Organizing extension activities like Blood Donation camp, Social Forestry and Eye Camp to promote environmental awareness and social concern.
- Facilitating and organizing activities of Career Guidance Cell and Placement Cell.
- Facilitating the University level Inter-Collegiate tournament.
- Facilitating the conduct of Inter – Collegiate Cultural competition and Vij-IT (Inter-High School IT Competition).

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements

To construct a structure to house the library, reading room, PG centre and an auditorium with seating Capacity of 1500 as part of the Golden Jubilee Project.	<ul style="list-style-type: none"> <li>The project was launched with laying of the foundation stone on 29<sup>th</sup> Sept 2012.</li> </ul>
To provide a venue for ICT enabled learning, seminars, workshops, screening of documentaries and syllabus related videos.	<ul style="list-style-type: none"> <li>The Mini-Auditorium funded by the UGC was completed 23<sup>rd</sup> Jan 2013, equipped with LCD Projector with a PC, Public Address System, podium and seating arrangement for 150 persons.</li> </ul>
To organize university level Inter Collegiate sports tournament for all round development of the students.	<ul style="list-style-type: none"> <li>Organised the Throw ball tournament for women and Volley ball for men on 18<sup>th</sup> and 19<sup>th</sup> Jan 2013.</li> </ul>
To continue to provide student welfare schemes like Scholarships, fee concessions and free mid-day meals.	<ul style="list-style-type: none"> <li>Provided Scholarships</li> <li>Rs 2,89,931 from Government agencies</li> <li>Rs 1,68,200 from Non Government agencies</li> <li>Provided free mid-day meal to 130 economically weak and deserving students.</li> </ul>
To organize moral and spiritual camp to inculcate human values, responsible citizenship and social concern.	<ul style="list-style-type: none"> <li>Organized moral and spiritual camp on 29<sup>th</sup> July 2012.</li> </ul>
To uphold Indian cultural and spiritual heritage.	Organized one day workshop on Bhagavathgeethartha Chintanam on 8 <sup>th</sup> Feb 2013.
To introduce the UGC Sponsored Hardware and Networking Course.	<ul style="list-style-type: none"> <li>Successfully introduced Hardware and Networking (NETSIM) course.</li> </ul>
To introduce new certificate courses to provide skills and value addition.	<p>Introduced the following new certificate courses.</p> <ul style="list-style-type: none"> <li>Repairs and Maintenance of Home Appliances.</li> <li>Certificate Course in the yoga and science.</li> <li>Certificate course in Sanskrit.</li> <li>Certificate course in Taxation.</li> </ul>
To conduct Inter Collegiate Cultural competitions.	<ul style="list-style-type: none"> <li>Organized Vijaya Kala Sangama- featuring various art forms like singing, dancing and skits etc.</li> </ul>
To organize extension activity to benefit students of nearby High Schools.	<ul style="list-style-type: none"> <li>Organized Vij-IT – Inter High School IT competitions for 8 High Schools.</li> </ul>
To encourage research activities and presentation of papers in seminars.	<ul style="list-style-type: none"> <li>Four members of faculty registered for Ph. D. : <ol style="list-style-type: none"> <li>Smt. Shailaja Y. V., Dept. of Kannada.</li> <li>Smt. Vijaya Kumari, Dept of Maths.</li> <li>Smt. Anasuya Karkera, Dept of Hindi</li> <li>Smt. Deepika, Dept of Hindi</li> </ol> </li> </ul>

	<ul style="list-style-type: none"> <li>• 1 UGC funded Minor Research Project completed by Prof. H.G. Nagaraj Nayak</li> </ul>
To promote social concern and responsible citizenship.	<ul style="list-style-type: none"> <li>• Organized an Eye Camp on 3<sup>rd</sup> March 2013 in collaboration with Navadurga Friends Club.</li> <li>• Organized Blood Donation Camp on 15<sup>th</sup> Sept 2012 in collaboration with Navadurga Friends Club.</li> </ul>
To promote environmental awareness and eco friendly approach to life.	<ul style="list-style-type: none"> <li>• Organized Vanamahotsava – planting tree saplings on the college campus, inaugurated by renowned environmentalist “ Salumarada Thimakka”</li> </ul>
To provide career guidance and training in Soft Skills and to organize placement opportunities.	<ul style="list-style-type: none"> <li>• Organized a Training Program in Soft Skills by Forum of Free Enterprise and M. R. Pai Foundation, Mumbai on 26<sup>th</sup> Sept 2012.</li> <li>• Conducted a certificate course in Personality Development.</li> <li>• Organized two day Entrepreneurship Awareness Camp on 4<sup>th</sup> and 5<sup>th</sup> Feb 2013 in association with ED Cell and STEP NMAMIT Nitte.</li> <li>• Organized Campus Recruitment Drive in Collaboration with MCF Mangalore on 7<sup>th</sup> March 2012.</li> <li>• L &amp; T Mysore conducted campus recruitment program in the college on 30<sup>th</sup> August 2012</li> <li>• Organized campus recruitment program by L &amp; T Mysore on 14<sup>th</sup> March 2013.</li> </ul>

*\* Attach the Academic Calendar of the year as Annexure I.*

2.15 Whether the AQAR was placed in statutory body      Yes                      No

Management        Syndicate        Any other body   

Provide the details of the action taken

- The management approved the plan of action and gave consent to implement the same.



## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	05	--	02	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	01	01	01	02
Certificate	05	02	07	07
Others	-	-	-	-
<b>Total</b>	11	03	10	09

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

##### 1.2 (i) Flexibility of the Curriculum: Elective option

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

<p>The curriculum for BCA program was updated to include new versions of languages and softwares.</p> <p>The curriculum for computer science in BSc program was also updated to include new versions of languages and softwares.</p>
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##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

### Criterion – II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	06	09	-	

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

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-----
26

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	05	08
Presented papers	-	02	03
Resource Persons	-	01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Interactive method: In the form of group discussions, questions and answers classroom seminars etc.
- PowerPoint presentation: Frequently used by teachers when the teaching material lends itself to such presentation.
- Seminars: Conducted in the classes to improve presentation skills, reference skills and to increase depth of the subject.
- Assignment to students: Assignments are given to the students to encourage the students to go to library and to refer the online materials available on the subject.
- Study tours are conducted to historical places for students of Humanities.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

- Examinations and the evaluation process are conducted as stipulated by the affiliating university and the college has no autonomy to introduce any reforms.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04	--	--
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2.10 Average percentage of attendance of students 91.44

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	53	15	25	18	38	96.22
B.Sc.	24	54	21	04	21	100
B.Com.	146	31	31	12	1	75.34
BBM	42	17	38	19	12	85.71
BCA	29	48	24	--	28	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC plays an important role in teaching and learning processes. In this context, IQAC has taken the following measures.

1. Monitoring regularly the work diaries maintained by the teaching faculty
2. Organizing orientation programs for students, by communicating vision and mission statements to the newly appointed teachers,
3. Analysing results and the performance of students after the exams and tests.
4. Implementing the Academic Advisory System and maintaining a Cumulative Record of students' performances in tests and university examinations as well as their attendance in the classes; communicating the details of the record to the guardians/parents in parent teacher meetings every semester.
5. Appraisal of teachers by students
6. Analysing the appraisal of teachers by students and intimating the concerned teachers followed by suggesting necessary modifications in the teaching and learning process.
7. Feedback from students at the end of the course
8. Feedback from parents

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	01
HRD programme	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others ( Seminars/Workshop/Conferences	33

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	18	--	13
Technical Staff	-	--	--	--

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research and Development Cell consisting of senior research faculty has been formed. Under its guidance the following activities are initiated:

- One lecturer has been deputed for PhD under UGC sponsored Faculty Improvement Programme (FIP).
- The teachers are encouraged to participate in state/national/international workshops/seminars/symposia and to present their research papers.
- Faculty members have been given the opportunity to pursue doctoral studies by sending them on deputation to different universities.
- Faculty members are motivated to submit proposals to work on Minor Research Projects funded by UGC.
- Students are required to take up project work as part of their program. They are guided by faculty members of the college.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		--	--	--
Outlay in Rs. Lakhs		--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	--	--	--	--
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	--	--

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST  
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	01
Sponsoring agencies	--	-	--	--	The College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:  
From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

0
0

3.19 No. of Ph.D. awarded by faculty from the Institution

-
---

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	-	SRF	-	Project Fellows	-	Any other	-
-----	---	-----	---	-----------------	---	-----------	---

3.21 No. of students Participated in NSS events:

University level	60	State level	00
National level	00	International level	-

3.22 No. of students participated in NCC events:

University level	79	State level	06
National level	02	International level	-

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized

University forum		College forum	
NCC	1	NSS	5
		Any other	-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- “Vijaya Kala Sangama”—Intercollegiate Cultural Competition on 21 February 2013.

- Blood Donation Camp on 15 September 2012
- “Vanamahotsava” - Tree Plantation programme 1 July 2012.
- NSS 7 Days Special Camp from 24 December 2012 to 30 December 2012.
- Organising IT Fest for High School Students —VijIT on 12 January 2013
- Eye Camp organised in collaboration with Navadurga Friends Club on 3 March 2013.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12 acres	-	Management	12 acres
Class rooms	20	-	Management/	20
Laboratories	05	-	Management	05
Seminar Halls	01	01	--	02
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	--	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	--	Rs.1,00,882	UGC	1,00,882
Others	--	Rs.17,528	Management/	17528

#### 4.2 Computerization of administration and library

- Accounts section and Administrative section are computerised.
- Admissions, Examinations, and scholarships are computerised and hard copies maintained when needed.
- Library is computerised with OPAC, INFLIBNET E lib software.
- College library has conditional Open Access System: The students search for the resources and are allowed access to the books with permission of Librarian.
- Internet browsing facility with broad band is available in the library.
- The existing automated software is upgraded to “RoboVidya” from Robosoft meet the challenges of the day-to-day technical activities

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	67082	3347692	954	250452	68036	3598144
Reference Books	5743	787366	116	25472	5859	812838
e-Books	--	--	--	--	--	--
Journals	73	48500	2	600	75	49100
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--



CD & Video	123	11204	4	8500	127	19704
Others (specify)	--	--	--	--	--	--

#### 4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	128	98	11	--	--	05	07	07
Added	00	--	--	--	--	00	--	--
Total	128	98	11	--	--	05	07	07

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

- Access to computers for teaching faculty as well as the non-teaching.
- Teaching faculty use LCD projectors for PPT presentations for different streams.
- The Audio-Visual facilities in the mini auditorium
- Smart Board and LCD projector provided.
- Internet access is made available to the staff and the students in the Library.
- Career guidance programmes are conducted on a regular basis.
- Software for computerizing accounting procedures and the administrative functions. "RoboVidya" in operation.
- Training for the office staffs to use "RoboVidya".

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	0.70
ii) Campus Infrastructure and facilities	21.18
iii) Equipments	0.88
iv) Others	----
<b>Total :</b>	<b>22.76</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has undertaken the following measures and monitors them on a regular basis:

- Introducing the Morning Prayer before the classes begin to induce a mood of humility and a reverence for learning.
- Organising free mid-day meal scheme and providing for 130 economically weak and deserving students.
- Designing the academic advisory system monitors the performance of the students

5.2 Efforts made by the institution for tracking the progression

- Maintenance of Cumulative Record System through the Academic Advisory System.
- Through Internal Assessment class Tests, assignments, seminars.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
937	-	-	-

(b) No. of students outside the state

--

(c) No. of international students

--

	No	%		No	%
Men	365	39.00	Women	572	61.00

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
93	33	04	752	2	884	150	30	04	752	01	937

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

----

No. of students beneficiaries ---

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

- Enterpreneurship Development cell of the college under the auspices of Forum of Free Enterprises, Mumbai and Nitte Mahalinga Adyanthaya Memorial Institute of Technology, Nitte has invited many renowned resource persons to impart Leadership training and enhance the knowledge of our students.
- Placement Cell of the college organized campus placements considerable number of students selected for IT and Non IT giants.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	56	18	13

5.8 Details of gender sensitization programmes

Women's redressal Cell has been established. Under its auspices a talk was delivered on "Women and Freedom" by Mrs Reshma Kote of English Department 3 August 2012.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level

National level

International level

Cultural: State/ University level

01

National level

--

International level

--

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	128	2,99,931
Financial support from other sources	76	1,48,200
Number of students who received International/ National recognitions	--	--

#### 5.11 Student organised / initiatives

Fairs : State/ University level

01

National level

-

International level

-

Exhibition: State/ University level

-

National level

-

International level

-

5.12 No. of social initiatives undertaken by the students

-

#### 5.13 Major grievances of students (if any) redressed:

1. Added Rest Room for men and renovated 6 toilets for women.
2. Rest Room for Ladies renovated.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### **Vision:**

A graduate of Vijaya College should be a responsible citizen with concern for other beings; competent to perform effectively; resourceful; confident and employable; with an open and progressive outlook; and with a willingness to contribute to himself and to the Society.

##### **Mission:**

Vijaya college will be a centre for learning and development, by not only organizing classroom teachings, but also co-curricular and extra-curricular activities including mentoring , to offer job oriented courses, through hard work, associated by responsible members of the staff and management, with a pro-disadvantaged attitude, to meet the demands of the students of different caste and classes.

#### 6.2 Does the Institution have a Management Information System

Components of the Management information system are functioning in the library in the form of bar-coding of books, computerized access of available books, database of students, their attendance, marks scored in examinations and the accounts section along with the transactions in the office. These components are yet to be connected to each other and to all the departments in the institution. This project is underway.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

- The college is obliged to implement the curricula introduced by the affiliating university along with the evaluation systems. However, following certificate courses, add-on courses and a diploma course are conducted by the college in an attempt to add value and impart skills to the students.
- Spoken English classes
- Vermi-Technology
- Personality Development
- Diploma in Computer Application
- Repairs and Maintenance of Home Appliances.
- Yoga and Science.
- Taxation.
- NETSIM
- Sanskrit Speaking course.

#### 6.3.2 Teaching and Learning

- To monitor the performance of the students, Cumulative Record System is used in combination with the Academic Advisory System.
- LCD projector, PowerPoint presentations, classroom seminars, workshops
- Internet facility and computers are available for both students and teachers in the departments to access online resources.

#### 6.3.3 Examination and Evaluation

- The strategy is to conduct examinations according to the norms prescribed by the affiliating university.
- Providing necessary guidance to students to prepare for the examinations.

#### 6.3.4 Research and Development

- Five Associate professors and 8 lecturers attended conferences and academic activities conducted by the various institutions.
- Facilitated the registration of four lecturers for PhD during 2012-13.
- Facilitated the participation of five lecturers to attend UGC sponsored national seminars and eight lecturers to attend the state level seminars.
- Facilitated the presentation of papers by two lecturers in National Level Seminars.
- Facilitated the presentation of papers by three lecturers in State-Level Seminars.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Added 622 books to the library.
- Added 11 books from the UGC.
- Added 337 books to the Book Bank.
- Introduced by bar coding system of books in the library.
- Added a scanner, a laser printer to the library.

### 6.3.6 Human Resource Management

Facilitating the following activities:

- Computer literacy program for Non-teaching staff.
- Facilitating the participation of teaching staff in refresher courses, workshops etc.
- Facilitating the functioning of co-curricular and extracurricular activities through various associations for the development of inherent potential of the students.
- Organising co-curricular and extracurricular competitions for students and recognising the achievers and their talents.

### 6.3.7 Faculty and Staff recruitment

- 10 new members of faculty were recruited in the place of those who left at the end of the previous year.

### 6.3.8 Industry Interaction / Collaboration

- As part of their curricular activity, 9 students of BBM stream and 6 projects of BCA stream completed their projects with the collaboration and interaction of the industries and companies. Total number of projects thus completed is 11.

### 6.3.9 Admission of Students

The healthy practices and stipulated norms with respect to admission of students are overseen by the management in the following manner:

- Admissions of students are conducted as stipulated by the affiliating University. The norms prescribed by the government with respect to the reservation policy are strictly adhered to during the admission process.
- Similarly the admissions to non-grant/self financed courses are also done as per the University and government prescribed norms.

6.4 Welfare schemes for

Teaching and Non-teaching	---
Students	<p>The management facilitates the following measures and enhances the number of beneficiaries whenever possible:</p> <ul style="list-style-type: none"> <li>• Free mid-day meal scheme for economically weak, meritorious and socially underprivileged students.</li> <li>• Increasing the corpus fund of Vidyanidhi fund through seeking donations from patrons and, through which the institution provides free concessions and scholarships.</li> <li>• Book Bank scheme for meritorious students.</li> <li>• Enhancement of funds through donations of Endowments and scholarships from alumni and other stakeholders.</li> </ul>

6.5 Total corpus fund generated

Rs.6,51,000

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yes	Yes	Principal
Administrative	Yes	Yes	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The Mangalore University introduced a single answer book of 40 pages in this semester examinations. Similarly during the academic year coding and decoding of students answer books was introduced to enhance confidentiality in the examination process.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University authorises the constituent colleges to devise curricula for the certificate courses, add-on courses and to run the courses according to the local demand.

6.11 Activities and support from the Alumni Association

The alumni association provides financial assistance to those students who excel in their academic pursuits.

- Contributed Rs. 20,000 during 2012-13 towards student scholarship, Rs.20,000 for student fee adoption.
- Provided monetary assistance to conduct Inter Collegiate Volley Ball tournament.
- The alumni association generously provided monetary assistance to the Midday Meals Scheme.

6.12 Activities and support from the Parent – Teacher Association

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6.13 Development programmes for support staff

- ICT training for the office staff.
- Refresher Meeting of the support staff with the sister institutions of the Academy of General Education.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Certificate course in Vermi technology offered to create an awareness of organic farming and the hazardous effects of chemical fertilizers and insecticides and pesticides.
- Planting of tree saplings – – “Vanamohavastva” programme.



## Criterion – VII

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- In collaboration with the Manipal University, the college has undertaken a recruitment program called "Campus to Corporate".
- ICT enabled classes conducted for various streams – BA, BSC, BCOM, BCA and BBM.
- The college has a MOU with the Forum of Free Enterprises, Mumbai to organise leadership training for selected students on the campus and in Mumbai.
- The college established IQAC to plan, monitor and supervise quality enhancement activities in the institution.
- Increase of corpus fund for the Free Mid-Day Meal Scheme in order to increase the number of beneficiaries.
- Increase of corpus fund for the Endowment Prizes
- In collaboration with the sponsoring body the Academy of General Education, Manipal and the Manipal University, the college organises felicitation of outstanding students in academics.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The project of constructing a structure of for the library and auditorium was launched with laying of the foundation stone on 29th Sept 2012.
- The Mini-Auditorium funded by the UGC was completed 23rd Jan 2013, equipped with LCD Projector with a PC, Public Address System, podium and seating arrangement for 150 persons.
- Organised the Throw ball tournament for women and Volley ball for men on 18th and 19th Jan 2013.
- Scholarships Provided:
  1. From Government agencies: Rs 2,89,931
  2. From Non Government agencies: Rs 1,68,200
- Provided free mid-day meal to 130 economically weak and deserving students.
- Organized moral and spiritual camp on 29th July 2012.
- Organized one day workshop on Bhagahvad Geethartha Chintanam on 8th Feb 2013.
- Successfully introduced Hardware and Networking (NETSIM) course.
- Introduced the following new certificate courses.
  1. Repairs and Maintenance of Home Appliances.
  2. Certificate Course in the yoga and science.
  3. Certificate course in Sanskrit.
  4. Certificate course in Taxation.
- Organized Vijaya Kala Sangama- featuring various art forms like singing, dancing and skits etc.
- Organized Vij-IT – Inter High School IT competitions for 8 High Schools.
- Four members of faculty registered for Ph. D. :
  1. Smt. Shailaja Y. V., Dept. of Kannada.
  2. Smt. Vijaya Kumari, Dept of Maths.
  3. Smt. Anasuya Karkera, Dept of Hindi
  4. Smt. Deepika, Dept of Hindi
- Organized an Eye Camp on 3rd March 2013 in collaboration with Navadurga Friends Club.
- Organized Blood Donation Camp on 15th Sept 2012 in collaboration with Navadurga Friends Club.
- Organized a Training Program in Soft Skills by Forum of Free Enterprise and M. R. Pai Foundation, Mumbai on 26th Sept 2012.
- Conducted a certificate course in Personality Development.
- Organized two day Entrepreneurship Awareness Camp on 4th and 5th Feb 2013 in association with ED Cell and STEP NMAMIT Nitte.
- Organized Campus Recruitment Drive in Collaboration with MCF Mangalore on 7th March 2012.
- L & T Mysore conducted campus recruitment program in the college on 30th August 2012
- Organized campus recruitment program by L & T Mysore on 14th March 2013.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Providing free mid-day meals to economically weaker and the socially underprivileged students from the donations of generous patrons in the region.
2. Providing scholarships and fee concessions to deserving students from government and non-government agencies.

***\*Provide the details in annexure II.***

7.4 Contribution to environmental awareness / protection

- Awareness programmes for NSS students in keeping the campus and the beach near the college clean.
- Planting of tree saplings in the campus
- Providing awareness of organic farming through a certificate course in the Vermi -technology in addition to creating an awareness of the evil effects on the environment with the use of chemical fertilisers and pesticides.

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

### **Strengths:**

- A commendable track record in academic performance with high achievers consistently during every University examination.
- A campus free from sound and air pollution, an atmosphere conducive to learning.
- Girls' Hostel with an intake capacity of 125 students to improve access to women and empower them with higher education and a hostel for men hailing from distant places.
- More than 75000 volumes in library.
- Provision of Free Mid-Day meal facility for economically weaker and socially underprivileged students.
- Providing scholarships and Fee Concessions to economically weaker meritorious, economically backward and socially deprived students from Government and Non Government sources.
- A large play ground with an area of 5 acres.
- Successfully functioning Placement Cell providing employment opportunities every year.

### **Weaknesses:**

- Inadequate number of permanent Grant - in Aid teaching faculty owing to a freeze on recruitment.
- Ad hoc appointments of teaching faculty burdens the management resulting in increased fee structure which in turn drives the students to nearby Government colleges opened recently.
- Majority of the population in the catchment area being daily wage earners, fishermen, farmers and daily wage earners, find it difficult to afford the cost of higher education.
- Inadequacy of infrastructure created decades ago, unable to meet the demands in today's technologically advanced and challenging times.
- The necessity to divert internally generated resources to pay the ad hoc teaching faculty instead of being able to create updated infrastructural facilities.
- Lack of independent building for the boys hostel which at present is housed in staff quarters –a

### **Threats/Challenges:**

- Impending resource crunch owing to the need for ad-hoc appointments.
- Closure of boys' hostel for want of an independent building with proper facilities.
- Increasing number of Government First Grade Colleges attracting more students with a low fees structure which the Grant-in-Aid colleges cannot offer.
- Closure of Humanities courses for want of takers owing to rigid combination of subjects offered in the UG courses; the existing courses do not lead to employment opportunities.
- Having to search for new teaching faculty every academic year when the existing ad-

### **8. Plans of institution for next year**

- To provide a structure for indoor games facilities with the shuttle court and a Multigym.
- To provide an open-air stage to conduct programs for the college as well as for the people of the town.
- To introduce a certificate course in E- Banking.
- To introduce bar code scanner facilitate this stock verification in the library.
- To increase the number of computer systems available for the students and upgrade the existing systems.
- To upgrade laboratory equipment in science departments-physics,

*Prof. Narayana*

*Prof. K.R.Shankar*

*Sd/-*

*Sd/-*

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

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**Annexure I**  
**Academic Calendar : 2012-13**

Sl.No.	Activity	Date/Month
1.	Preparing plan of action for the next academic year	20 <sup>th</sup> to 31 <sup>st</sup> March 2012
2.	Admission of students	May-June 2012
3.	Reopening of the college	17 <sup>th</sup> June 2012
4.	Orientation program	June 2 <sup>nd</sup> Week
5.	Inauguration of Association activities	July 1 <sup>st</sup> Week
6.	First Terminal Examination	24 <sup>th</sup> to 27 <sup>th</sup> July 2012

7.	Second Internal Examination	3 <sup>rd</sup> to 10 <sup>th</sup> Sept 2012
8.	End of I, III and V semester classes	11 <sup>th</sup> Oct 2012
9.	Beginning of I, III and V Semester Exam	17 <sup>th</sup> Oct 2012
10.	II, IV and VI semester classes begin	3 <sup>rd</sup> Dec 2012
11.	Christmas Vacation	24 <sup>th</sup> to 31 <sup>st</sup> Dec 2012
12.	First Terminal Examination	10 <sup>th</sup> to 15 <sup>th</sup> Jan 2013
13.	Second Internal Examination	4 <sup>th</sup> to 10 <sup>th</sup> March 2013

## **Annexure II**

### **1.3 \* Feedback Analysis**

Feedback on curriculum from student's parents and alumni reveals the following facts.

#### **Students:**

1. 90% of respondents expressed their view that existing syllabus is satisfactory.
2. 80 % of respondents are not in favour of the changes in syllabus.
3. 90% of respondents revealed that certificate courses conducted by the institution are useful.
4. 91% of respondents expressed that the current teaching methods are satisfactory.

#### **Parents:**

1. 92% of respondents do not want any change in the existing syllabus.
2. 88% of respondents stated that the certificate courses are useful.
3. 76% of the respondents expect no change in the certificate courses.
4. 93% of respondents expressed that current teaching methods are satisfactory.
5. 89% of respondents expressed that the existing curriculum helps higher studies.

#### **Alumni:**

1. 96% of alumni opined that existing syllabus is good.
2. 92% of alumni revealed that no change is required in the existing syllabus.
3. 88% of alumni expressed that certificate courses are useful.
4. 93% of alumni expressed that current teaching faculty is satisfactory.

## **Annexure III**

### **Part B – 7.3 Best Practices**

## 1. Free Midday Meals

Total Corpus Fund on 1 <sup>st</sup> April 2012 –	Rs. 10,71,161
Addition during current year –	Rs. 9000
Total Corpus Fund as on 31 <sup>st</sup> March 2013	Rs.1080161
No. of Beneficiaries during 2012-13	92 undergraduate students

## 2. Scholarships and Fee Concessions

### Government Agencies:

1. OBC/SC/ST	Rs. 44,028
2. GOV Post Matric	Rs.31,503
3. Minorities Scholarship	Rs.36,000
4. Physically Challenged	Rs.2,000
5. Economically Backward Class Scholarship	Rs. 77,400
6. Sanchihonnamma	Rs.34,000
7. C.V.Raman Scholarship	Rs.65,000
Total Amount dispersed in2012-13	Rs. 2,89,931

### Non Government Agencies:

1. Vidhya Nidhi Fund	Rs.1,22,200
2. G.S.B Scholorships	Rs.18,000
3. S.S.G.M. Scholarship	Rs.8000
4. Adoption of Students by NGOs	Rs. 20,000
Total Amount dispersed in2012-13	Rs.1,68,200

### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence

GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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