Annual Quality Assurance Report (AQAR) of the IQAC

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

(NAAC)

By

VIJAYA COLLEGE
MULKI 574 154
(TRACK ID NO. KACOGN11113)

Academic Year: April 1, 2013 to March 31, 2014

Part – A

1. Details of the Institution

1.1 Name of the Institution

VIJAYA COLLEGE

1.2 Address Line 1

KOTEKERI ROAD

Address Line 2

MULKI, MANGALORE TALUK, DAKSHINA KANNADA

City/Town

MULKI

State

KARNATAKA

Pin Code

574154

Institution e-mail address

vcmulki@yahoo.com

Contact Nos.

0824 2290531

Name of the Head of the Institution:

PROF. K.R.SHANKAR

Tel. No. with STD Code:

0824 2290831

Mobile:

9900920422

Name of the IQAC Co-ordinator:

PROF. NARAYANA

Mobile:

9535438783

IQAC e-mail address:

vcmulki@yahoo.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   **OR**   KACOGN11113

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/52/RAR/41 dated 28-03-2010

1.5 Website address:

www.vijayacollegemulki.org

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	75.60	2004	2009
2	2nd Cycle	B	2.70	2010	2015
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY   30/08/2010

1.8 **AQAR for the year** *(for example 2010-11)*   2013- 2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

  i.   AQAR 2008-2009 submitted to NAAC on 13/10/2009
  ii. AQAR 2009-2010 submitted to NAAC on 29/07/2010
  iii. AQAR 2010-2011 submitted to NAAC on 19/11/2011
  iv. AQAR 2011-2012 submitted to NAAC on 09/10/2012
  v.   AQAR 2012-2013 submitted to NAAC on 23/02/2015

1.10 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ✓ No ☐

Constituent College Yes ☐ No ✓

Autonomous college of UGC   Yes [ ]   No [✓]

Regulatory Agency approved Institution   Yes [ ]   No [✓]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [✓]   Men [ ]   Women [ ]

    Urban [ ]   Rural [✓] Tribal [ ]

Financial Status   Grant-in-aid [✓]   UGC 2(f) [✓]   UGC 12B [✓]

   Grant-in-aid + Self Financing [✓]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [✓]   Science [✓]   Commerce [✓]   Law [ ]

PEI (Phys Edu) [ ]   Management [✓]   TEI (Edu) [ ]

   Engineering [ ]   Health Science [ ]

Others   (Specify) | .Bachelor of Computer Science (BCA) |

1.12 Name of the Affiliating University *(for the Colleges)* | MANGALORE UNIVERSITY |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

   Autonomy by State/Central Govt. / University [---]

University with Potential for Excellence [---]   UGC-CPE [---]

DST Star Scheme [---]   UGC-CE [---]

UGC-Special Assistance Programme [---]   DST-FIST [---]

UGC-Innovative PG programmes [---]   Any other (*Specify*) [---]

UGC-COP Programmes [✓]

2. IQAC Composition and Activities

2.1 No. of Teachers   `10`

2.2 No. of Administrative/Technical staff   `2`

2.3 No. of students   `2`

2.4 No. of Management representatives   `2`

2.5 No. of Alumni   `3`

2. 6 No. of any other stakeholder and

    community representatives   `2`

2.7 No. of Employers/ Industrialists   `2`

2.8 No. of other External Experts   `----`

2.9 Total No. of members   `23`

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. `9`   Faculty `5`

    Non-Teaching Staff Students   `2`   Alumni `1`   Others `1`

2.12 Has IQAC received any funding from UGC during the year?   Yes `    `   No `✔`

    If yes, mention the amount   `------`

2.13 Seminars and Conferences (only quality related)

  (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

    Total Nos. `--`   International `-`   National `_`   State `--`   Institution Level `  `

  (ii) Themes

`--`

2.14 Significant Activities and contributions made by IQAC

- The IQAC Committee prepared the plan of action for the academic year 2013-14 and after the approval from the management; the committee was actively involved in implementing and monitoring the various planned activities. The committee has significantly contributed in implementing the following activities and programs.
- Introduction of certificate course on E-Banking.
- Continuing the mid day meal scheme, scholarships and fee concessions.
- Raising funds for mid-day meal scheme and Vidyanidhi fund from donors, parents, old students and faculty members. Total donations collected for the year 2013-14 `6,26,000 .
- Organizing extension activity like Social Forestry to promote environmental awareness and social concern.
- Facilitating and organizing activities of Career Guidance Cell and Placement Cell.
- Facilitating the University level Inter-Collegiate Soft Ball tournament and Vijaya College Invitation Cup-Volley Ball for men and Throw Ball for Women for Mangalore University colleges.
- Facilitating the conduct of Inter – Collegiate Cultural competition of Tulu skits- "Kusalda Esal" and VijIT- SILVERET (Inter-High School IT Competition).
- Providing permanent structure for indoor games facilities with a shuttle court.
- Providing an open-air stage to conduct programs for the college as well as for the people of the town.
- Introducing bar code scanning to facilitate the stock verification in the library.
- To increase the number of computer systems available for the students and upgrade the existing systems.
- Upgradation of the existing intercom system
- Under the auspices of Women Reddresal Cell, a program was conducted on the topic "Women and Law" by Smt. Asha Nayak , Advocate, Chairman of Children Development Department on 13-09-2013

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
The plan of action for construction of a structure to house the library, reading room, PG centre and an auditorium with seating Capacity of 1500 as part of the Golden Jubilee Project.	• The project launched on 29th Sept 2012 is in progress.
To organize university level Inter Collegiate sports tournament for all round development of the students.	• Organised Vijaya Alumni Cup Mangalore University Inter Collegiate Throw ball tournament for women and Volley ball for men on 29-12-2013. • Mangalore University Inter Collegiate Softball

	Tournament for Men on 27th and 28th Feb, 2014.
To continue to provide student welfare schemes like Scholarships, fee concessions and free mid-day meals.	• Provided Scholarships • ` 2,74,709 from Government agencies • ` 2,03,269 from Non Government agencies • Provided free mid-day meal to 174 economically weak and deserving students.
To organize moral and spiritual camp to inculcate human values, responsible citizenship and social concern.	• Organized moral and spiritual camp on 15th Sept, 2013.
To provide Indoor games facilities with a badminton court.	• Inaugurated Indoor games facilities with a badminton court on 21st Dec, 2013.
To introduce new certificate course to provide skills and value addition.	Introduced the following new certificate course. • E-Banking
To conduct Inter Collegiate Cultural competitions.	• Organized "Kusalda Esal"- a Tulu Skit Inter Collegiate competition on 13th Feb 2014, featuring various art forms like singing, dancing and skits etc.
To organize extension activity to benefit students of nearby High Schools.	• Organized VijIT- SILVERET – Inter High School IT competitions for 120 students of nearby High Schools on 13th Dec, 2013.
To encourage research activities and presentation of papers in seminars.	• Four members of faculty are pursuing research for completion of Ph. D. : 1. Smt. Shailaja Y. V., Dept. of Kannada. 2. Smt. Vijaya Kumari, Dept of Maths. 3. Smt. Anasuya Karkera, Dept of Hindi 4. Smt. Deepika, Dept of Hindi • Two members of faculty registered for Ph. D. : 1. Sri Sampath Kumar Dept. Of History 2. Sri Suresh Marinapura Dept of Kannada
To promote environmental awareness and echo friendly approach to life.	• Reduced use of paper in the office by conducting administrative procedures through computer systems.
To provide career guidance and training in Soft Skills and to organize placement opportunities.	• Organized a Training Program in Soft Skills by Forum of Free Enterprise and M. R. Pai Foundation, Mumbai on 19th Sept 2013. • Organized two day Entrepreneurship Awareness Camp on 31st Jan and 1st Feb 2014 in association with ED Cell and STEP NMAMIT Nitte • Organized an Online Employability Test for final year students of all streams – AMCAT, Bangalore (Aspiring Minds Computer

	Adaptive Test) on 13th Jan 2014.
	• Organized campus recruitment program by L & T Mysore on 21th Feb, 2014.
To computerize Library stock verification process	• Introduced Bar Code Scanners.
To increase the number of computer systems available for the students and upgrade the existing systems.	• Increased / upgraded a total of 13 computer system in Library, Browsing Centers and Departments.
To upgrade laboratory equipment in science departments-physics, chemistry, computer science.	• Upgraded Lab Equipments for Science Departments at a cost of `. 48,656.
To upgrade the existing intercom system.	• Installed Centrex Four Line EPABX system at a cost of `1,16,000.
To conduct gender sensitising programs	• Under the auspices of Women Reddresal Cell, a program was conducted on the topic "Women and Law" by Smt. Asha Nayak , Advocate, Chairman of Children Development Department on 13-09-2013

Attach the Academic Calendar of the year as Annexure I.

2.15 Whether the AQAR was placed in statutory body   Yes   No

Management   [✓]   Syndicate   [-]   Any other body   [-]

Provide the details of the action taken

> • The management approved the plan of action and gave consent to implement the same.

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	-	-	-
PG	NIL	-	-	-
UG	05	Not added	02	NIL
PG Diploma	NIL	Not added	-	-
Advanced Diploma	NIL	-	-	-
Diploma	02	-	01	02
Certificate	06	01	6	07
Others	-	-	-	-
Total	13	01	09	09

Interdisciplinary	NIL	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: Elective option
  (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05

1.3 Feedback from stakeholders* Alumni [✔] Parents [✔] Employers [✔] Students [✔]
  (On all aspects)

  Mode of feedback : Online [ ] Manual [✔] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Mangalore University has made changes in the syllabus of BA course from 2013-14.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II
2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	07	08	-	01

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	27	--	--	--	--	--	--	--	27

2.4 No. of Guest and Visiting faculty and Temporary faculty

------	-------	27

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	02	04
Presented papers	1	1	1
Resource Persons	-	--	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Industrial Visit by Computer Science Association to Nandini Hi-Tech Product Plant, Channarayapatna, Hassan, unit of Karnataka Milk Federation(KMF) .
- PowerPoint presentation, Seminars and Assignments.

2.7 Total No. of actual teaching days during this academic year

190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

- Examinations and the evaluation process are conducted as stipulated by the affiliating university and the college has no autonomy to introduce any reforms.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

07	--	--

2.10 Average percentage of attendance of students

88.36

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	35	01	9	14	7	88.57
B.Sc.	43	27	10	1	1	90.69
B.Com.	167	52	39	14	8	67.66
BBM	38	05	7	11	6	76.31
BCA	22	11	8	-	3	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC plays an important role in teaching and learning processes. In this context, IQAC has taken the following measures.

1. Monitoring work diaries, orientation programs for students, Analysis of results
2. Implementing the Academic Advisory System,
3. Appraisal of teachers by students
4. Analysis of teaching and learning process from the students' feedback.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	04
UGC – Faculty Improvement Programme	--
HRD programme	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others (Seminars/Workshop/Conferences	09

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	18	----	14
Technical Staff	-	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1   Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the institution

Research and development cell consisting of senior research faculty has been formed. Under its guidance the following activities are initiated.

- The faculty members are encouraged to participate in state / national / international conference / workshops / seminars and to present their research papers.
- Faculty members have been given the opportunity to pursue doctoral studies by sending them on deputation to different universities.
- Faculty members are motivated to work on major / minor research projects funded by UGC.
- Students are required to take up project work as part of their BCA program. They are guided by concerned staff of the college.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5   Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6   Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration months	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	--	--

[---]

3.7   No. of books published

i) With ISBN No. [-]   Chapters in Edited Books [-]

ii) Without ISBN No. [-]

3.8   No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9   For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any Other (specify) [ ]

3.10   Revenue generated through consultancy [-]

3.11   No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	--	--	--	--	--

3.12   No. of faculty served as experts, chairpersons or resource persons [1]

3.13   No. of collaborations   International [-]   National [-]   Any other [-]

3.14   No. of linkages created during this year   [-]

3.15   Total budget for research for current year in lakhs :

From Funding agency [---]   From Management of University/College [---]

Total [---]

3.16   No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17   No. of research awards / recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18   No. of faculty from the Institution

who are Ph. D. Guides   [0]

and students registered under them   [0]

3.19   No. of Ph.D. awarded by faculty from the Institution   [-]

3.20   No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [-]   SRF [-]   Project Fellows [-]   Any other [-]

3.21   No. of students Participated in NSS events:

University level [04]   State level [02]

National level [00]   International level [-]

3.22   No. of students participated in NCC events:

University level [50]   State level [03]

National level [01]   International level [-]

3.23   No. of Awards won in NSS:

University level	-	State level	2
National level	-	International level	-

3.24   No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25   No. of Extension activities organized

University forum	-	College forum	4		
NCC	1	NSS	1	Any other	1

3.26   Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Organized "Kusalda Esal"- a Tulu Skit Inter Collegiate competition on 13th Feb 2014, featuring various art forms like singing, dancing and skits etc.
2. Vijaya IT Silveret-Dec 13th, 2013
3. Science model Exhibition – 20th and 21st July, 2013 – Organised by Karnataka Rajya Vignana Parishad Bangalore and Science and Technology department, the government of Karnataka
4. NSS 7 Days Special Camp from 25-11-2013 to 1-12-2013 at Surya Chaithanya School, Kutyar, Udupi dist
5. NCC Annual Training Camp from 7th Sept to 16th Sept 2013 at ATC Udupi.
6. Leadership training with a MOU between Forum of Free Enterprise, Mumbai and Vijaya College Mulki from 18th to 19th , Sept 2013.
7. Entrepreneurship Awareness Camp with a MOU between K.S.Hegde Institute of Management , Nitte on 31st Jan and 01st Feb 2014

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12 acres	-	Management	12 acres
Class rooms	20	-	Management/	20
Laboratories	05	-	Management	05
Seminar Halls	02	-	--	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	24+7	UGC and Management	31
Value of the equipment purchased during the year (Rs. in Lakhs)	--	`.5,73,058	UGC	`.5,73,058
Others	--	`.5,91,071	Management/	`.5,91,071

4.2 Computerization of administration and library

- Bar code Scanner introduced for stock verification.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	68036	3598144	771	175113	68807	3773257
Reference Books	5859	812838	62	12684	5921	825522
e-Books	--	--	--	--	--	--
Journals	75	49100	5	1400	80	50500
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	127	19704	--	--	127	19704
Others (specify)	--	--	--	--	--	--

4.4   Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	128	98	11	5 (Upgraded)	--	05	07 (Upgraded)	07
Added	13	--	--	--	--	00	01	--
Total	141	98	11	5	--	05	08	07

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

> - Career guidance programmes are conducted on a regular basis.
> - Workshop cum Training for the office staff in the use of accounting software to use "RoboVidya".

4.6 Amount spent on maintenance in lakhs :

i) ICT

> 3.43

ii) Campus Infrastructure and facilities

> 53.83

iii) Equipments

> 2.30

iv) Others

> 5.91

Total :

> 65.47

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The IQAC has undertaken the following measures and monitors them on a regular basis:
> - Introducing the Morning Prayer before the classes begin to induce a mood of humility and a reverence for learning.
> - Organising free mid-day meal scheme and providing for 174 economically weak and deserving students.
> - Designing the academic advisory system monitors the performance of the students as well as provides academic counselling in addition to intimating the parents/guardians about the ward's progress.
> - Mobilising funds from donors, government agencies and non-government agencies to provide scholarships, fee concessions to meritorious and economically and socially underprivileged students.
> - Conducting Certificate course in Personality Development, training in Entrepreneurship Development training, soft skill training ,
> - Organising Moral and spiritual Camp to inculcate human values, responsible citizenship and social concerns.
> - Organizing Industrial visits and Educational tours.
> - Mobilizing funds from donors for endowment prizes awarded to outstanding students and awarding gold medals in academic, sports and cultural activities etc.

5.2 Efforts made by the institution for tracking the progression

> - Maintenance of Cumulative Record System through the Academic Advisory System.
> - Through Internal Assessment class Tests, assignments, seminars.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
918	-	-	-

(b) No. of students outside the state

--

(c) No. of international students

--

Men	No	%		Women	No	%
	365	39.76			553	60.23

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
150	30	04	752	01	937	126	32	07	753	-	918

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

> - Organized a Training Program in Soft Skills by Forum of Free Enterprise and M. R. Pai Foundation, Mumbai on 19th Sept 2013.
> - Organized two day Entrepreneurship Awareness Camp on 31st Jan and 1st Feb 2014 in association with ED Cell and STEP NMAMIT Nitte.
> - Placement Cell of the college organized campus placements considerable number of students selected for IT and Non IT giants.
> - Organized an Online Employability Test for final year students of all streams – AMCAT, Bangalore (Aspiring Minds Computer Adaptive Test) on 13th Jan 2014

No. of students benefitted   301

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			38

5.8 Details of gender sensitization programmes

Under the auspices of Women Reddressal Cell, a program was conducted on the topic "Women and Law" by Smt. Asha Nayak , Advocate, Chairman of Children Development Department on 13-09-2013

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   61   National level   --   International level   --

No. of students participated in cultural events

State/ University level   91   National level   --   International level   --

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level   07   National level   --   International level   --

Cultural: State/ University level   10   National level   --   International level   --

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	140	2,74,709-00
Financial support from other sources	88	2,03,269-00
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level | 01 | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | - |

5.13 Major grievances of students (if any) redressed:
1. Construction of indoor Badminton court.
2. Construction of Arpana open air Stage.
3. Increased number of beneficiaries of Free Mid Day meals from 130 to 174

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision**:
>
> A graduate of Vijaya College should be a responsible citizen with concern for other beings; competent to perform effectively; resourceful; confident and employable; with an open and progressive outlook; and with a willingness to contribute to himself and to the Society.
>
> **Mission**:
>
> Vijaya college will be a centre for learning and development, by not only organizing classroom teachings, but also co-curricular and extra-curricular activities including mentoring , to offer job oriented courses, through hard work, associated by responsible members of the staff and management, with a pro-disadvantaged attitude, to meet the demands of the students of different caste and classes.

6.2 Does the Institution have a Management Information System

> Components of the Management information system are functioning in the library in the form of bar-coding of books, computerized access of available books, database of students, their attendance, marks scored in examinations and the accounts section along with the transactions in the office. These components are yet to be connected to each other and to all the departments in the institution. This project is underway.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The college is obliged to implement the curricula introduced by the affiliating university along with the evaluation systems. However, following certificate courses, add-on courses and a diploma course are conducted by the college in an attempt to add value and impart skills to the students.
- Vermi-Technology
- Personality Development
- Diploma in Computer Application
- Repairs and Maintenance of Home Appliances.
- Yoga and Science.
- NETSIM
- Sanskrit Speaking course.
- E-Banking
- Basic Accountancy

6.3.2 Teaching and Learning

- To monitor the performance of the students, Cumulative Record System is used in combination with the Academic Advisory System.
- LCD projector, PowerPoint presentations, classroom seminars, workshops

6.3.3 Examination and Evaluation

- The strategy is to conduct examinations according to the norms prescribed by the affiliating university.
- Providing necessary guidance to students to prepare for the examinations.

6.3.4 Research and Development

- Five lecturers attended workshops and conferences .
- Three assistant professor attended refresher courses conducted by ASC Mysore and Goa.
- Science Model Exhibition-2013 was organized by the science department of Vijaya College.
- Vijaya IT-Silveret-2013 was organized by the Computer Department.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Books added to General library-662
- Books added to Book Bank-171

6.3.6 Human Resource Management

Facilitating the following activities:

- Computer literacy program for Non-teaching staff.
- Facilitating the participation of teaching staff in refresher courses, workshops etc.
- Facilitating the functioning of co-curricular and extracurricular activities through various associations for the development of inherent potential of the students.
- Organising co-curricular and extracurricular competitions for students and recognising the achievers and their talents.

6.3.7 Faculty and Staff recruitment

- 10 new members of faculty were recruited in the place of those who left at the end of the previous year.
- Strength of the teaching staff-15(Grants-in-aid),45(Non-Grant)
- Non-teaching staff-19

6.3.8 Industry Interaction / Collaboration

As part of their curricular Activity 6 students of BCA stream completed two projects with collaboration and interaction of Industries and companies.

6.3.9 Admission of Students

The healthy practices and stipulated norms with respect to admission of students are overseen by the management in the following manner:

- Admissions of students are conducted as stipulated by the affiliating University. The norms prescribed by the government with respect to the reservation policy are strictly adhered to during the admission process.
- Similarly the admissions to non-grant/self financed courses are also done as per the University and government prescribed norms.

6.4 Welfare schemes for

Teaching and Non-teaching	---
Students	The management facilitates the following measures and enhances the

	number of beneficiaries whenever possible:
	- Free mid-day meal scheme for economically weak, meritorious and socially underprivileged students.
	- Increasing the corpus fund of Vidyanidhi fund(`20000) through seeking donations from patrons and, through which the institution provides free concessions and scholarships(2,50,210).
	- Book Bank scheme for meritorious students.
	- Enhancement of funds through donations of Endowments and scholarshipsfrom alumni and other stakeholders.

6.5 Total corpus fund generated

Rs.5,85,000

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yes	Yes	Principal
Administrative	Yes	Yes	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ✓   No ☐

For PG Programmes   Yes --- No --

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> - The Mangalore University introduced a single answer book of 40 pages in this semester examinations. Similarly during the academic year coding and decoding of students answer books was introduced to enhance confidentiality in the examination process.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> The University authorises the constituent colleges to devise curricula for the certificate courses, add-on courses and to run the courses according to the local demand.

6.11 Activities and support from the Alumni Association

Old Students Association, Mumbai has assured financial help for our Golden Jubilee Project an amount of Rs. 25 lacs. In the year 2013-14 we have got a contribution froml Old Students Association amounting to Rs 5 lacs and Rs. 2.05 lacs from old students in Middle East countries.

6.12 Activities and support from the Parent – Teacher Association

Parent Teacher Association meetings were conducted on 8th Oct. 2013 and 29th March 2014 respectively at the end of even and odd semisters and thereby having contact with parents.

6.13 Development programmes for support staff

- ICT training for the office staff.
- Refresher Meeting of the support staff with the sister institutions of the Academy of General Education.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Campus cleaning work is undertaken by NSS unit of the institution on regular basis.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- In collaboration with the Manipal University, the college has undertaken a recruitment program called "Campus to Corporate".
- ICT enabled classes conducted for various streams – BA, BSC, BCOM, BCA and BBM.
- The college has a MOU with the Forum of Free Enterprises, Mumbai to organise leadership training for selected students on the campus and in Mumbai.
- Increase of corpus fund for the Free Mid-Day Meal Scheme in order to increase the number of beneficiaries.
- Increase of corpus fund for the Endowment Prizes
- In collaboration with the sponsoring body the Academy of General Education, Manipal and the Manipal University, the college organises felicitation of outstanding students in academics.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the
     beginning of the year

- Indoor games block equipped with badminton court with laminated wooden flooring sponsored by UGC was inaugurated on 21st December 2013.
- Scholarships Provided:
     1. From Government agencies: `2,74,709
     2. From Non Government agencies: `2,03,269
- Provided free mid-day meal to 174 economically weak and deserving students.
- Organized moral and spiritual camp on. 15 september2013.
- Two days regional Science model exhibition competition was held on 20 &21 July 2013, Sponsored by Department of science and technology of Karanataka
- Introduced the following new certificate courses.
     1. Certificate Course e banking.
- Organized Physics quiz and seminar competition for science students of Mangalore university on Jan2014
- Kusalda Esal an intercollegiate Tulu drama competitions was organised on 19 Feb 2014.
- Organized Vij-IT – Inter High School IT competitions for 120 students of nearby High Schools on 13th Dec, 2013..
- Two members of faculty registered for Ph. D. :
     3. Sri Sampath Kumar Dept. Of History
     4. Sri Suresh Marinapura Dept of Kannada
- Organized a Training Program in Soft Skills by Forum of Free Enterprise and M. R. Pai Foundation, Mumbai on 19th Sept 2013.
- Organized two day Entrepreneurship Awareness Camp on 31st Jan and 1st Feb 2014 in association with ED Cell and STEP NMAMIT Nitte.

- Organized an Online Employability Test – AMCAT (Aspiring Minds Computer Adaptive Test) on 13th Jan 2014.
- Organized campus recruitment program by L & T Mysore on 21th Feb, 2014.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Providing free mid-day meals to economically weaker and the socially underprivileged students from the donations of generous patrons in the region.
2. Providing scholarships and fee concessions to deserving students from government and non-government agencies.

   Provide the details in annexure II.

7.4 Contribution to environmental awareness / protection

- Awareness programmes for NSS students in keeping the campus clean.
- Providing awareness of organic farming through a certificate course in the Vermi -technology in addition to creating an awareness of the evil effects on the environment with the use of chemical fertilisers and pesticides.

7.5 Whether environmental audit was conducted?   Yes [   ]   No [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The position of the institution with regard to SWOT has not changed from the previous year.

8. **Plans of institution for next year**

- To upgrade laboratory equipment in science departments-physics, chemistry, computer science.

- Extension of open air stage
- To increase the number of beneficiaries under Mid-Day meal Schemes and Scholarships and free ship.
- To install water coolers.
- To install CCTV at strategic locations.
- To conduct Mangalore University Inter Collegiate Football Tournament.
- To install air condition in Mini Auditorium.

Prof. Narayana   *Prof. K.R.Shankar*

Sd/-   *Sd/-*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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Annexure I
Academic Calendar : 2012-13

Sl.No.	Activity	Date/Month
1.	Preparing plan of action for the next academic year	20th to 31st March 2013
2.	Admission of students	May-June 2013
3.	Reopening of the college	17th June 2013
4.	Orientation program	17th June 2013
5.	Inauguration of Association activities	5th July 2013
6.	First Terminal Examination	29th to 1st Aug 2013
7.	Second Internal Examination	2nd to 7th Sept 2013
8.	End of I, III and V semester classes	11th Oct 2013
9.	Beginning of I, III and V Semester Exam	17th Oct 2013
10.	II, IV and VI semester classes begin	3rd Dec 2013
11.	Christmas Vacation	24th to 31st Dec 2013
12.	First Terminal Examination	28th to 31st Jan 2014
13.	Second Internal Examination	1st to 8th March 2014

Annexure II

1.3 * Feedback Analysis

Feedback on curriculum from student's parents and alumni reveals the following facts.

Students:

1. 93% of respondents expressed their view that existing syllabus is satisfactory.
2. 60% of respondents revealed that certificate courses conducted by the institution are useful.

Parents:

1. 53% of respondents expressed that the existing curriculum helps higher studies.
2. 70% of parents reveal that seminars, assignments, group discussions etc increased the depth of the knowledge of the students.

Alumni:

1. 80% of alumni opined that existing syllabus is good.
2. 83% of alumni revealed that no change is required in the existing syllabus.

Annexure III

Part B – 7.3 Best Practices

1. Free Midday Meals

Total Corpus Fund on 1st April 2013 –   ` 10,80,161

Addition during current year –   ` 35000

Total Corpus Fund as on 31st March 2014   `1115161

No. of Beneficiaries during 2013-14   **174 undergraduate students**

2. Scholarships and Fee Concessions

Government Agencies:

1. OBC/SC/ST   Rs. 1,46,309
2. GOI Post Matric   Rs.28,000
3. C.V.Raman Scholarship   Rs.45,000
   Total Amount dispersed in2013-14   Rs. 2,19,309

Non Government Agencies:

1. Vidhya Nidhi Fund   Rs.1,60,000
2. G.S.B Scholorships   Rs.12,000
3. S.S.G.M. Scholarship   Rs.7000
4. Adoption of Students by NGOs   Rs. 35,769
   Total Amount dispersed in2013-14   Rs.2,l4,769

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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