

Annual Quality Assurance Report (AQAR) of the IQAC

Submitted to



**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
(NAAC)**

By

**VIJAYA COLLEGE
MULKI 574 154**

Academic Year: April 1, 2016 to March 31, 2017

Part – A

I. Details of the Institution

1.1 Name of the Institution

VIJAYA COLLEGE

1.2 Address Line 1

KOTEKERI ROAD

Address Line 2

MULKI, MANGALORE TALUK,
DAKSHINA KANNADA

City/Town

MULKI

State

KARNATAKA

Pin Code

574154

Institution e-mail address

vcmulki@yahoo.com

Contact Nos.

0824 2290831 (P)

Name of the Head of the Institution:

DR. K.NARAYANA POOJARY

Tel. No. with STD Code:

0824 2290831

Mobile:

9480231161

Name of the IQAC Co-ordinator:

SMT. VIJAYA KUMARI

Mobile:

9449591730

IQAC e-mail address:

vcmulki@yahoo.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

KACOGN11113

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/SC/24/A&A/3.3 dated 02-05-2017

1.5 Website address:

www.vijayacollegemulki.org

Web-link of the AQAR:

http://www.vijayacollegemulki.org/images/AQAR_2016.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	75.60	2004	2009
2	2 nd Cycle	B	2.70	2010	2015
3	3 rd Cycle	B++	2.90	2017	2022
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

30/08/2010

1.8 AQAR for the year (for example 2010-11)

2016 - 2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2015-2016 submitted to NAAC on 19/06/2016

1.10 Institutional Status

University

State Central Deemed Private

Affiliated College

Yes No

Constituent College

Yes No

Autonomous College of UGC

Yes No

Regulatory Agency approved Institution

Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>		

1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>
PEI (Phys Edu)	<input type="checkbox"/>	Management	<input checked="" type="checkbox"/>	TEI (Edu)	<input type="checkbox"/>		
	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>			
Others (Specify)	<input type="text" value="Bachelor of Computer Science (BCA)"/>						

1.12 Name of the Affiliating University (for the Colleges)

MANGALORE UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input "="" text"="" type="checkbox" value="---</input></td></tr><tr><td>UGC-COP Programmes</td><td><input checked="/>		
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2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="10"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="3"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="2"/>
2.8 No. of other External Experts	<input type="text" value="----"/>
2.9 Total No. of members	<input type="text" value="23"/>
2.10 No. of IQAC meetings held	<input type="text" value="06"/>

2.11 No. of meetings with various stakeholders:

No.	<input type="text" value="25"/>	Faculty	<input type="text" value="15"/>
Non-Teaching Staff	<input type="text" value="03"/>	Alumni	<input type="text" value="2"/>
Students		Others	<input type="text" value="10"/>

(Magt.)

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="--"/>	International	<input type="text" value="-"/>	National	<input type="text" value="-"/>	State	<input type="text" value="--"/>	Institution Level	<input type="text" value="01"/>
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(ii) Themes

One day Workshop on Human Resource Development for the Teachers

2.14 Significant Activities and contributions made by IQAC

- The IQAC Committee prepared the plan of action for the academic year 2016 - 2017 and after the approval from the management, the committee was actively involved in implementing various activities. The following activities have been conducted and implemented in this academic year.
- Decided to continue mid day meal scheme, scholarships and fee concessions.
- Raising funds for mid-day meal scheme and Vidyanidhi fund from donors, parents, old students and faculty members. Total donations collected for the above purpose during the year 2016-17 is Rs. 11,06,500/-
- Organizing extension activities like visiting nearby primary schools and Social concern programmes regarding prevention of women harassment.
- Facilitating and organizing activities of Career Guidance Cell , Placement Cell and entrepreneurship development programmes.
- Facilitating the University level Inter-Collegiate volleyball , Throw Ball, Kabbaddi tournament for Mangalore University colleges.
- Facilitating the conduct of talent search competition for inter-disciplinary students and VijIT- Techwizards (Inter-High School IT Competitions for nearby High Schools).
- Facilitating the conduct of guest lecture of various departments and orientation programmes for the faculty members.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To organise Orientation programme for faculty members/students	<ul style="list-style-type: none"> • Conducted Orientation programme for faculty members on 7.10.2016 by Prof Vrashabha Raj , Retd. Prof of Physics, S.V.S College, Bantwal on “Effective Classroom Communication.” • Conducted orientation program for Ist year Degree students on 19.6.2016.
To organize University level Inter Collegiate sports tournament.	<ul style="list-style-type: none"> • Conducted MUIC level Throw Ball Match and Kabbaddi Match on 8.1.2017. • Conducted MUIC level “Vijaya Cup” Volley Ball tournament for men on 2.3.2017 . • Conducted MUIC level staff Badminton tournament for men & women on 1.4.2017.

<p>To organize guest lecture by various departments.</p>	<ul style="list-style-type: none"> • Mathematics department arranged a guest lecture for students on “What is after B.Sc?” by Dr Raghavendra Rao, H.O.D. of Mathematics, P.P.C Udupi . on 15.8.2016 • On the occasion of Gandhi Jayanthi a program was conducted on “Gandhiji –Life and Thought” by Sri Harish Chandra on 3.10.2016. • Conducted a Orientation Program for faculty members on “How to access e-resources through Inflibnet–N-list” by Sri Vasappa Gowda Librarian, Besant Evening College Mangalore on 21.10.2016.
<p>To provide career guidance and training in soft skills and to organize placement opportunities.</p>	<ul style="list-style-type: none"> • As a part of MOU with Forum of Free Enterprises, Mumbai, three students of our College participated in the National level leadership camp at ‘Lonavala, Mumbai from 18th to 23rd December 2016. • Entrepreneurship awareness camp arranged by CEDOK on 21.7.2016 Resource persons – Aravind D. Bayari,Ravindra Ballal and Sathish Maben. • As a part of Vivekananda Jayanthi, Book exhibition was orgnized from 16th to 21st Jan 2017. • Organised Campus recruitment programme by TCS , Bangalore on 22.6.2016. • The student co ordinators of various associations have participated in Leadership Development Programme conducted by Dept of Business Administration, Sahyadri College of Engineering and Management on 11.8.2016. • A Soft skill training programme was conducted from 13th to 25th June 2016 by the Placement Cell of our College in collaboration with Dept. of Commerce, Manipal University under TCS Affirmative Plan. 40 Students from our College and neighbouring college students participated in this programme. • A legal awareness programme was organized in the College in association with Dakshina Kannada District Legal Service Authority,

	<p>Mangalore and Police Department. The resource persons gave awareness lectures on “Death Certificate” and “Legal heirs in Hindu Family”. Ms Bhavya, student of S D M Law College, Mangalore gave a lecture on “Legal Procedures”.</p>
<p>To conduct University level inter-collegiate cultural programme for the benefit of students.</p>	<ul style="list-style-type: none"> Organized University level inter-collegiate “Vijaya Thulu Isra -2017” Competition on 3.2.2017.
<p>To continue to provide student welfare schemes like scholarships, fee concessions and free mid day meals.</p>	<ul style="list-style-type: none"> Provided following Scholarships during 2016-2017. <ul style="list-style-type: none"> OBC/ST/ST Scholarships Rs. 66,302.00 GOI Post Matric Sch. Rs. 5,658.00 Sanchi Honnamma Sch. Rs. 2,000.00 SSGM Scholarships Rs. 8000.00 Fee Concessions Rs. 2,43,576.00 Vidyanidhi scholarships Rs. 1,52,205.00 Adoption of students Rs. 42,977.00 (from donors)

<p>Outreach program</p>	<ul style="list-style-type: none"> • Visited Government Primary school, Mulki and conducted various programmes for school children on 27.1.2017. • Conducted Vij-IT Fest for High School students and P U Students of neighbouring schools on 13/1/17 to create IT awareness among the rural students in and around Mulki.
<p>-----</p> <p>To encourage research activities and presentation of papers in seminars.</p>	<ul style="list-style-type: none"> • Smt Vijayakumari, Dept of Maths, Sri Sampathkumar B E, Dept of Economics, Smt Shreemani, Dept of Sociology and Sri Suresh, Lecturer in Kannada are pursuing their research work. • Sri Nagaraj Nayak, Dept of Commerce presented a paper titled “Financial Inclusion in India – An unsolved puzzle” in the National Seminar on 19th and 20th August 16 at Milagres College, Kallianpur. • Sri Nagaraj Nayak, Dept. of Commerce presented a paper titled “Digital India Mission- Challenges and Initiatives” in the National Conference on 2nd and 3rd March 2017 at Canara College, Mangalore. • Dr Anausuya T Karkera, Dept of Hindi attended two days National Level Seminar at University College, Mangalore on 25th and 26th November 2016 and presented a paper on the topic “Premchand ke Saahitya me Naari”. • Dr. Deepika . S, Dept of Hindi attended two days National Level Seminar at University College, Mangalore on 25th and 26th November 2016 and presented a paper on the topic “Godhan Upanyasan Chitrith Krishikonki samasyavon ka ek punarmoulyankan”. • Smt Srilaxmi Shetty, Dept of Computer Science Presented a paper titled “Neural Networks and Face Detection” in the one day National Conference on “Current Development in Computer Science, IT and its impact on Management, Social Science and Education” organized by Srinivas Institute of Management Studies on 26.11.201 6.

To conduct a self defence program for girl students on social awareness	“Swaraksha for Women”, a 75 minute simple and effective program for all girl students by Marshal Karthik Kateel on 25/8/16.
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* Attach the Academic Calendar of the year as Annexure I.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- The College Management approved the Plan of action and gave consent to implement the same.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	-	-	-
PG	NIL	-	-	-
UG	05	-	02	NIL
PG Diploma	NIL	-	-	-
Advanced Diploma	NIL	-	-	-
Diploma (NETSIM)	01	-	01	02
Certificate	07	--	07	07
Others	-	-	-	-
Total	13	-	10	09

Interdisciplinary	NIL	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: Elective option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

----- No -----

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	07	05	-	01 (Phy.Dir)

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	23	--	--	--	--	--	--	--	23

2.4 No. of Guest and Visiting faculty and Temporary faculty

--- ----- 26

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	04	-
Presented papers	--	04	--
Resource Persons	-	02	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Group Discussion Method: Majority of the teachers are following this method in their classes in order to enhance the communicative skill of the students.
- Access of Internet by the students: Students are allowed to access internet for acquiring information to prepare their projects and for seminar preparation.
- Preparation of Power point by students: Students are trained to prepare power point on various subjects and topics.

2.7 Total No. of actual teaching days during this academic year

178

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

- Examinations and the evaluation process are conducted as stipulated by the affiliating University and the College has no autonomy to introduce any reforms.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

10

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2.10 Average percentage of attendance of students

90

2.11 Course/Programme wise distribution of pass percentage : (6th Semester results)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I	II	III	Pass Percentage
B.A	19	---	31.57	31.57	15.80	78.94
B.Sc.	18	72.23	16.66	--	5.55	94.44
B.Com.	171	30.41	19.88	15.79	10.52	76.60
BBM	15	--	20	13.33	6.67	40.00
BCA	22	59.09	9.09	--	31.82	100

Note : 6th Semester Examinations conducted in April/May 2017.

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC plays an important role in teaching and learning processes. In this context, IQAC has taken the following measures.

- Monitoring regularly the work diaries maintained by the teaching faculty.
- Organizing orientation programs for students, by communicating vision and mission statements to the newly appointed teachers.
- Analysing results and the performance of students after the exams and tests.
- Implementing the Academic Advisory System and maintaining a Cumulative Record of students' performance in tests and University examinations as well as their attendance in the classes. Communicating the details of the record to the guardians/parents in Parent- teachers' meetings every semester.
- Appraisal of teachers by students.
- Analysing the appraisal of teachers by students and intimating the concerned teachers followed by suggesting necessary modifications in the teaching and learning process.
- Feedback from students at the end of the course.
- Feedback from parents.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	--
HRD programme	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	42
Summer / Winter schools, Workshops, etc.	--
Others (Seminars/Workshop/Conferences	15

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	04	--	04
Technical Staff	01	09	--	09

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the institution

Research and development cell consisting of senior research faculty has been formed. Under its guidance the following activities are initiated.

- The faculty members are encouraged to participate in state / national / international conference / workshops / seminars and to present their research papers.
- Faculty members have been given the opportunity to pursue doctoral studies by sending them on deputation to different universities.
- Faculty members are motivated to work on major / minor research projects funded by UGC.
- Students are required to take up project work as part of their program. They are guided by concerned staff of the college.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	2	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration months	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published

i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards / recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- An Induction programme was conducted for I year Degree Students of 2016-17.
- A Blood Donation coding camp was organized in the College in association with NCC, NSS, Red Cross Units of our College and HDFC Bank, Mangalore on 8th October 2016.
- N S S Annual Special Camp was organized from 25-12-2016 to 31-12-2016 at D.K. Z.P. Govt. Higher Pry. School, Karnire.
- 'Vijaya Cup-2K17' –an Inter-Collegiate Volleyball tournament was organized on 2nd March 2017 in the College.
- “ Swach Bharath Abhiyana” is organised by our College along with Karavali Youth Club near Hejmadi on 11/9/ 2016 . On 27 th Jan 2017, an ‘Outreach programme’ was organised by the B.Sc students. The members visited Government Higher Primary School, Mulki.

- B.Sc Students participated in the Science lecture series programme organised by SDM College Ujire in association with Karnataka Science & Technology Academy , Bangalore on January 12th 2017.
- “Quiz for PUC -Science students” was organised by B.Sc students on 29/1/17.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12 acres	-	Management	12 acres
Class rooms	20	-	Management/	20
Laboratories	05	-	Management	05
Seminar Halls	02	-	--	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	6 Computers	UGC	06
Value of the equipment purchased during the year (Rs. in Lakhs)	--	---	UGC	Rs. 1.90
Others	--	UPS & CCTV	Management/	Rs.151018

4.2 Computerization of administration and library

1. Office administration is fully computerised with the help of Robovidya Software .
2. INFLIBNET is used and C C TV cameras are installed in strategic pints in the library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	69,916	40,27,121	450	92,456	70,366	41,19,577
Reference Books	6,025	8,83,722	34	25,030	6,059	9,08,752
e-Books	--	--	--	--	--	--
Journals	82	52,500	3	3000	85	55,500
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	137	22,495	39	7,108	176	29,603
Others (specify)	Nlist- INFLIB NET	5,000	--	--	Renewal	5,000.00

1.3 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsin g Centres	Language Lab	Office	Depart-ments	Others
Existing	141 PCs	03	11 PCs	5 PCs	--	05 PCs	08 PCs	07 Laptops
Added	--	--	--	--	05 PCs	1 PC (NAAC)	01 (upgraded)	
Total	141 PCs	03	11 PCs	5 PCs	05 PCs	06 PCs	08 PCs	07 PCs

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

1. One day Training Programme about the techniques of using Library N List online resources was organized for College tea chers on 21-10-2016.
2. The existing computers were upgraded.

4.6 Amount spent on maintenance in lakhs :

i) ICT	-----
ii) Campus Infrastructure and facilities	11.94
iii) Equipments	1.90
iv) Others	1.51
Total :	15.35

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has undertaken the following measures and monitors them on a regular basis:

- Organising free mid-day meal scheme and providing for 127 economically weak and deserving students.
- Mobilising funds from donors, government agencies and non-government agencies to provide scholarships, fee concessions to meritorious and economically and socially underprivileged students.
- Conducting Certificate course in Personality Development, training in Entrepreneurship Development training, soft skill training.
- Organising Moral and spiritual Camp to inculcate human values, responsible citizenship and social concerns.
- Organizing Educational tours.
- Mobilizing funds from donors for endowment prizes awarded to outstanding students and awarding gold medals in academic, sports and cultural activities etc.

5.2 Efforts made by the institution for tracking the progression

- Maintenance of Cumulative Record System through the Academic Advisory System.
- Through Internal Assessment class Tests, assignments and seminars.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
719	-	-	-

(b) No. of students outside the state

03

(c) No. of international students

Nil

Men

No	%
265	37

Women

No	%
454	63

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
116	47	05	684	01	853	84	44	02	588	01	719

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- Leadership training programme was organised by Entrepreneurship Development cell of the College under the auspices of Forum of Free Enterprises, Mumbai and Nitte Mahalinga Adyanthaya Memorial Institute of Technology, Nitte.
- Placement Cell of the College organized campus placements considerable number of students were selected for IT and Non IT companies.

No. of students benefitted

100

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	80	15	15

5.8 Details of gender sensitization programmes

“Swaraksha for Women”, a 75 minutes simple and effective program was organized for all girl students by Marshal Kartheek Kateel on 25/8/16.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	80	National level	01	International level	--
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No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	199	3,17,536.00
Financial support from other sources	47	2,03,182.00
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. Provided Free Mid Day meal to 120 students.
2. Provided Vidyanidhi Scholarship for deserving students.
3. Provided internet browsing to students in Library.
4. Book bank facility provided to meritorious and deserving students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

A graduate of Vijaya College should be a responsible citizen with concern for other beings; competent to perform effectively; resourceful; confident and employable; with an open and progressive outlook; and with a willingness to contribute to himself and to the Society.

Mission:

Vijaya college will be a centre for learning and development, by not only organizing classroom teachings, but also co-curricular and extra-curricular activities including mentoring , to offer job oriented courses, through hard work, associated by responsible

6.2 Does the Institution have a Management Information System

Components of the Management Information System are functioning in the library in the form of bar-coding of books, computerized access of available books, database of students, their attendance, marks scored in examinations and the accounts section along with the transactions in the office. These components are yet to be connected to each other and to all the departments in the institution. This project is underway.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The college is obliged to implement the curricula introduced by the affiliating university along with the evaluation systems. However, following certificate courses, add-on courses and a diploma course are conducted by the college in an attempt to add value and impart skills to the students.
- Vermi-Technology
- Personality Development
- Diploma in Computer Application
- Repairs and Maintenance of Home Appliances
- Yoga and Science
- Basic Accountancy
- NETSIM
- Sanskrit Speaking course

6.3.2 Teaching and Learning

- To monitor the performance of the students, Cumulative Record System is used in combination with the Academic Advisory System.
- LCD projector, PowerPoint presentations, classroom seminars, workshops
- Internet facility and computers for both students and teachers in the library.

6.3.3 Examination and Evaluation

- The strategy is to conduct examinations according to the norms prescribed by the affiliating university.
- Providing necessary guidance to students to prepare for the examinations.

6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Books added to General library-662
- Books added to Book Bank-171

6.3.6 Human Resource Management

Facilitating the following activities:

- Orientation programme for teachers.
- Facilitating the participation of teaching staff in refresher courses, workshops etc.
- Facilitating the functioning of co-curricular and extracurricular activities through various associations for the development of inherent potential of the students.

6.3.7 Faculty and Staff recruitment

- Two new members of teaching faculty were recruited in the place of those who left at the end of the previous year .
- One Non-Teaching staff was recruited .

6.3.8 Industry Interaction / Collaboration

BCA students conducted project work.

6.3.9 Admission of Students

The healthy practices and stipulated norms with respect to admission of students are overseen by the management in the following manner:

- Admissions of students are conducted as stipulated by the affiliating University. The norms prescribed by the government with respect to the reservation policy are strictly adhered to during the admission process.
- Similarly the admissions to non-grant/self financed courses are also done as per the University and government prescribed norms.
- Total strength of the college during the reporting year is 719.

6.4 Welfare schemes for

Teaching and Non-teaching	<ol style="list-style-type: none">1. Staff Benefit Fund is established in the College for the Teaching and Non-Teaching Staff members. Loan is given to the staff at very low rate of interest. Annual get-together is arranged.2. Staff Club is functioning very effectively In the College. Different programmes are conducted under this. Special achievers and retiring staff are felicitated.
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Students	<p>The management facilitates the following measures and enhances the number of beneficiaries whenever possible:</p> <ul style="list-style-type: none"> • Free mid-day meal scheme for economically weak, meritorious and socially underprivileged students. • An amount of Rs. 10,70,500 was added during the year for Corpus fund of Vidyanidhi through donations from patrons and The institution provided fee concessions and scholarships of Rs. 1,52,205 this year. • Book Bank scheme for meritorious students.
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6.5 Total corpus fund generated Rs.11,29,500

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yes	Yes	Principal
Administrative	Yes	Yes	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Rules as framed by the Mangalore University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University authorises the constituent colleges to devise curricula for the certificate courses, add-on courses and to run the courses according to the local demand.

6.11 Activities and support from the Alumni Association

Old students of our College have donated generously to our Golden Jubilee Hall construction, Mid day meal scheme and Vidyanidhi scheme amounting to Rs. 593000/- during the reporting year.

6.12 Activities and support from the Parent – Teacher Association

Conducted two meetings of PTA during this academic year

6.13 Development programmes for support staff

Refresher Meetings are held for the support staff in the sister institutions of the Academy of General Education.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Campus cleaning is done by the NSS volunteers of our College.
2. College garden is maintained.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- In collaboration with the sponsoring body, the Academy of General Education, Manipal and the Manipal University, the College organises felicitation of outstanding students in academics.
- In collaboration with the Manipal University, the college has undertaken a recruitment program called "Campus to Corporate".
- ICT enabled classes conducted for various streams – BA, BSC, BCOM, BCA and BBM.
- The college has a MOU with the Forum of Free Enterprises, Mumbai to organise leadership training for selected students on the campus and in Mumbai.
- Increase of corpus fund for the Free Mid-Day Meal Scheme in order to increase the number of beneficiaries.
- Increase of corpus fund for the Endowment Prizes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Scholarships Provided:
 1. From Government agencies: ` Rs. 3,17,536.00
 2. From Non Government agencies: ` 2,03,182
- Provided free mid-day meal to 120 economically weak and deserving students.
- Organized moral and spiritual camp.
- Organised Samskritha Sambhashana Shibira.
- An intercollegiate yakshagana competition was organised.
- Organized Vij-IT – Inter High School IT competitions.
- Organized a Training Program in Soft Skills by Forum of Free Enterprise and M. R. Pai Foundation, Mumbai.
- Organized two day Entrepreneurship Awareness Camp in association with ED Cell and STEP NMAMIT Nitte.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Providing free mid-day meals to economically weaker and the socially underprivileged students from the donations of generous patrons in the region.
2. Providing scholarships and fee concessions to deserving students.

****Provide the details in annexure II.***

7.4 Contribution to environmental awareness / protection

- Awareness programmes for NSS students in keeping the campus clean.
- Providing awareness of organic farming through a certificate course in the Vermi -technology in addition to creating an awareness of the evil effects on the environment with the use of chemical fertilisers and pesticides.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. Good support and encouragement from the Management, old students and well-wishers of the College.
2. Since a number of Government colleges are coming up in the surrounding places and no provision of permanent staff appointment, maintaining student strength is a big challenge.
3. The quality initiatives taken up by the College have proved to be effective in attracting more students to this Institution.

8. Plans of institution for next year

- To upgrade laboratory equipments in the Science departments - Physics, Chemistry and Computer science.
- To increase the number of beneficiaries under Mid-Day meal Scheme, Scholarship and free ship.
- To conduct Mangalore University Level Inter Collegiate Tournament.
- To upgrade the language laboratory with new PCs and software.
- Completion of Golden Jubilee auditorium.

SMT. VIJAYA KUMARI

DR. K NARAYANA POOJARY

Sd /-

Sd /-

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I
Academic Calendar : 2016-17

Sl.No.	Activity	Date/Month
1.	Preparing plan of action for the next academic year	20 th to 31 st March 2016
2.	Admission of students	May-June 2016
3.	Reopening of the college	12 th June 2016
4.	Orientation program for students	12 th June 2016
5.	Inauguration of Association activities	5 th August 2016
6.	First Terminal Examination	6 th Aug. to 10 th Aug. 2016
7.	Second Internal Examination	17 th Sept. To 24 th Sept. 2016
8.	End of I, III and V semester classes	22 nd October 2016
9.	Beginning of I, III and V Semester Exam	26 th October 2016
10	II, IV and VI semester classes begin	15 th December 2016
11.	Christmas Vacation	24 th Dec. To 31 st Dec. 2016
12.	First Terminal Examination	6 th Feb. To 9 th Feb.2017
13.	Second Internal Examination	4 th Mar. To 11 th Mar.2017

Annexure II

1.3 * Feedback Analysis

Feedback on curriculum from students' parents and alumni reveals the following facts.

Students:

1. 70% of the students suggest that the curriculum must be employment oriented and campus interviews must be organised in the College.
2. Majority of students express their opinion that the schemes like Book Bank facility and Fee concession by the institution are very useful and the facility must be extended to all deserving students.

Parents:

1. 50% of the parents express their opinion that the existing Courses and subject combinations are adequate for the students.
2. 40 % of parents want further innovations in teaching and learning methods.

Alumni:

1. 45% of alumni are of the opinion that Seminars/Assignments are complimentary to study.
2. 60% of alumni reveal that existing curriculum helps the students to pursue higher education.

Annexure III

Part B – 7.3 Best Practices

1. Free Midday Meals

Total Corpus Fund on 1 st April 2016	11,83,161
Addition during current year	36,000
Total Corpus Fund as on 31 st March 2016	12,19,161
No. of Beneficiaries during 2016-17	260 students

2. Scholarships and Fee Concessions

Government Agencies:

1. OBC/SC/ST/GOI Post M;atric	Rs. 71,960
2. Fee reimbursements	Rs. 2,43,576
3. C.V.Raman Scholarship	Rs. -----
4. Physically Handicapped	----
5. Sanchi Honnamma Scholarship	<u>Rs. 2,000</u>
Total Amount disbursed in2016-17	Rs. 3,17,536

Non Government Agencies:

1. Vidhya Nidhi Fund	Rs. 1,52,305
2. G.S.B Scholarships	Rs. -----
3. S.S.G.M. Scholarship	Rs. 8,000
4. Adoption of Students by NGOs	<u>Rs. 42,977</u>
Total Amount disbursed in2016-17	Rs. 2,03,282

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test

PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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